

## COMMUNICATIONS ADVISORY COUNCIL MEETING

November 11, 1997

### MEETING MINUTES

**MEMBERS:** Chair David Couch, Bob Ball, David Ballard, Wayne Bates, Larry Fowler, Doyle Friskney, Betsy Hudson, Galen Kiser, Jim Nelson, and Capt. Richard Yetter

**GUESTS:** Felicia Casey, Jim Cheski, Mike Clark, Don Coffman, Doug Dowdy, Mike Dyre, Donna Duggins, Kent Howell, Doug Hurley, John Meiman, Ray Perry, Rick Stephens, Bill Stewart and John Witt

**STAFF:** Doug Robinson; Executive Director of KIRM, Shirley Rodgers and Jessamine Saufley

Chair David Couch called the meeting to order at 11:15 a.m. at the Natural Bridge State Resort Park during the Strategic Planning Retreat. The minutes of the August 28, 1997, meeting were approved unanimously upon receiving an edit from Dave Ballard in regard to the 800 MHz update and establishment of a meeting quorum. Chair Couch outlined the purpose of the CAC meeting and highlighted agenda items for discussion.

Next Chair Couch asked Doug Robinson to present the proposed changes to the CAC operating policies. Doug asked members to review the recommended changes enclosed in the meeting packets. He outlined the proposed changes and explained the differences between the existing "Operating Policies" and the proposed changes. Doug added that the "Operating Policies" and proposed changes upon adoption would become part of the CAC By-laws. Doug stated that the election of CAC officers is proposed to be amended from last regularly scheduled meeting prior to March 1 to May 1 of every odd numbered year. Also it is proposed to hold a full election of both Chair and Vice Chair of CAC as opposed to the current policy which provides for the incumbent Vice Chair to automatically become Chair. Doug addressed the addition of the conflict of interest statement and the issue of written proxies. Dave Ballard asked Doug to check on Section 6 regarding parliamentary authority. Rick Yetter recommended that item 7 under Section 5-A be stricken from the proposed by-laws. Chair Couch asked for comments or questions. The proposed "Operating Policies" will be voted upon after sufficient review and comments from the Council members during an upcoming Council meeting.

Chair Couch asked Dave Ballard to update members on activities of the Wireless work group, specifically the 800 MHz radio project. Dave reported that the Business Case for 800 MHz had been completed and forwarded to Secretary McCarty of the Finance and Administration Cabinet. The business case was compiled using input from: a JAD session attended by all prospective users, information received from an RFI, User group discussions, visits to six other states with 800 MHz projects, consultation with vendor respondents to the first bid and input from two outside consultants. Upon discussion with the State Police concerning the 800 MHz project and their submitted budget request for radio replacement, it was learned that the State Police does not support the business case from both a technical and financial position. At this point in time it is unclear where the project stands in conjunction with the Executive Budget. After much discussion among the Council members, it was agreed that the radio project needs the highest level of executive support to be successful. In discussing the priorities and future activities of

the Wireless group, Bob Ball and Dave Ballard agreed to continue as co-chairs of this work group.

Next, Dave Ballard presented the Council with a work group report on the Kentucky Information Highway (KIH). He noted the contract advice of change for ATM services and pricing is on the current contract and the rates will be renegotiated after installation of twenty five locations. The cities of Louisville, Lexington and Frankfort will be the first locations for ATM. Dave stated that he and Doug Robinson recently met with Mike Hale, Chief Information Officer for the State of Georgia, Georgia state government officials and Georgia K-12 officials in Atlanta. Doug and Dave presented an overview on the KIH for the state of Georgia. Dave commented that the state of Kentucky is ahead for the southeast in this arena. Dave stated that the Council has been instrumental with the state of Kentucky moving forward. Dave announced that soon Sherry Rose will replace Mike Hayden as KIH Project Manager from BellSouth.

Dave reported that Kentucky Telelinking Network (KTLN) will not be a recipient of upcoming Star Schools grant. The states of Illinois and Hawaii received grant awards this time. The focus of KTLN in the next year will be concentrated in redesign efforts, virtual university and working with the Council on Postsecondary Education activities.

Chair Couch asked Doug to report on the recent activities of KIRM and provide an EMPOWER Kentucky update for members. Doug commented that in the area of EMPOWER administrative activities for management and accounting, the MARS RFP was released and the contract will be awarded by the end of the year. He updated members on status of "quick wins", unfunded projects and prospects for funding, and the CIO governance model and implementation.

Doug reporting on recent KIRM activities; informed members that the 1996 Research and Development grant awardees will be offering presentations during the upcoming Joint KIRM/CAC meeting in December and invited Council members to attend. Doug asked members for suggestions on the CAC website as to what should be added or what additional links that would be useful as he will be working on the CAC website. He will have minutes and agendas of past meetings out soon. Doug asked for suggestions for filling the two citizens at large and local government vacancies that currently exist on the Council and he will forward suggestions for membership to William Beam, Executive Director for Boards and Commissions of the Governor's office.

Chair Couch asked if any of the members had any new business. The next Communications Advisory Council meeting will be held jointly with the Kentucky Information Resources Management Commission on Tuesday, December 9, 1997 at 1:30 p.m. in the CPE Conference Room. Being no further business, the meeting adjourned at 12:40 p.m.