ANNUAL REPORT
1999-2000

KENTUCKY BOARD OF NURSING
312 Whittington Pky, Suite 300
Louisville, KY 40222-5172
502-329-7000 or 800-305-2042

Board Members

June Bell, RN, President
Owensboro

Tena Payne, RN, President-Elect
Paducah

Peggy Fishburn, LPN, Secretary
Scottsville

Clara Dorris, RN, Financial Officer
Dixon

Mabel Ballinger, Citizen-at-Large
Covington

Lori Davis, Citizen-at-Large
Lexington

Susan H. Davis, RN
Louisville

Phyllis Caudill-Eppenstein, LPN
Ashland

Sharon Ford, RN
Louisville

Anita Gambill, LPN
Hazard

Nancy Held, RN
Cold Spring

Marcia Hobbs, RN
Murray

Catherine Hogan, RN
Louisville

Elizabeth Partin, ARNP
Columbia

Jan Ridder, RN
Louisville

Board Meetings

August 19-20, 1999
Regular Meeting

October 14-15, 1999
Regular Meeting

December 9-10, 1999
Regular Meeting

February 17-18, 2000
Regular Meeting

April 13-14, 2000
Regular Meeting

June 15-16, 2000
Annual Meeting

PREPARED BY STAFF
OF THE KENTUCKY BOARD OF NURSING

DESIGN & LAYOUT:
DARLENE CHILTON

COST OF PRINTING PAID FROM STATE FUNDS

KENTUCKY BOARD OF NURSING

MISSION . . .

The Kentucky Board of Nursing protects public health and welfare by development and enforcement of state laws governing the safe practice of nursing.

CORE VALUES . . .

Excellence — We are committed to quality and consistency in delivering effective and efficient services.

Integrity — We are committed to honesty, fairness, and objectivity in the development and enforcement of laws and regulations.

Responsiveness — We are committed to taking initiative, communicating openly, and demonstrating care and concern in all endeavors.

Collaboration — We are committed to working in a cooperative spirit and promoting teamwork while maintaining respect for individuals.

VISION . . .

We aspire to:

Deliver benchmark quality services in healthcare regulation.

Meet the challenges of a dynamic and ever-changing healthcare environment.

Have an organizational environment that fosters creativity, innovation, and outstanding leadership.

Have a committed and appropriately compensated board and staff who have exceptional knowledge and skills.

Achieve integration of regulatory efforts in the public sector.

Have state-of-the-art technology that promotes effectiveness and efficiency.

Goal 1: *Sound defensible, regulatory practices that protect the public.*

- Create opportunities for interagency policy development and collaboration.
- Develop a plan to enhance disciplinary action processes.
- Conduct a comprehensive analysis of KRS Chapter 314 and attendant administrative regulations.
- Increase public awareness and understanding of the role and purpose of the Board of Nursing.
- Develop a plan for addressing nursing education and competency issues.
- Increase the public's participation in regulatory decision making.
- Develop a plan for implementation of domestic violence training requirement (HB 309).
- Implement prescriptive authority for advanced registered nurse practitioners.
- Establish a Sexual Assault Nurse Examiner credentialing program.

Goal 2: *Efficient delivery of services that meets the needs of consumers and regulated entities.*

- Develop organizational structure that promotes effective utilization of agency human and fiscal resources.
- Enhance mechanisms for internal communications.
- Develop a plan to enhance communication with consumers and regulated entities.
- Implement workflow redesign for selected agency services.
- Study the feasibility of implementing an electronic licensure system.
- Expand Nursing Incentive Scholarship Fund for Kentucky residents (HB 363).
- Evaluate hearing officer services.
- Establish educational program concerning Board functions and activities for nursing servic administrators.
- Negotiate lease for office space for 1997-2002.
- Implement administrative law changes (HB 363).
- Develop contract for establishment of a Peer Assistance Program for Nurses.

Goal 3: *Optimal use of technology that supports agency services.*

- Continue implementation of the agency Information Resources Plan, 1996-98.
- Develop the agency Information Resources Plan for 1998-2002 and beyond.
- Improve utilization of communications technology.
- Increase staff competency in utilizing agency technology.
- Explore use of teleconferencing to accomplish agency functions.

Goal 4: *An organizational culture that promotes job satisfaction and career development.*

- Increase staff involvement in agency planning and policy implementation.
- Enhance orientation and development programs for members of the board, committees, and councils.
- Implement process for creating individual staff development plans.
- Develop a tuition assistance plan within state employee guidelines, and budget accordingly.
- Develop a plan to increase service recognition of volunteers and Board and staff members.
- Monitor and maintain appropriate compensation for employees and Board members.
- Develop a plan to increase understanding of job functions throughout the agency.

Overview

All meetings of the Board and its committees and councils were held in open session as required by the open meetings law. The commitment of the members of the Board and the dedication of its staff continued in unabated fashion. Appreciation for this service by Board staff and members was expressed through the recognition programs of the agency and executive branch of state government.

Retiring Board members June Bell, RN; Peggy Fishburn, LPN; and Susan Davis, RN, were honored and thanked for their substantial contributions to the Board.

Mary Booth, Office Coordinator; Toni Humphrey, Administrative Specialist; and Leisa Drexler, Personnel Administrator, were recognized for 5 years of service with the Board. Sharon Minniefield, Systems Support Technician; Rosemary Smith, Administrative Specialist; and Nathan Goldman, General Counsel, were recognized for 10 years of service. Sharon Weisenbeck, Executive Director, was recognized for 20 years of service. Sharon Minniefield and Leisa Drexler were also recognized as 16-year Career Service Employees. Nathan Goldman was recognized as a 20-year Career Service Employee, as well as Pamela Dean, Nursing Compliance Investigator; and Karen Wine, Systems Support Coordinator. The following staff were recipients of the Employee Excellence Award: Nathan Goldman, General Counsel/Hearing Officer; and Diana Simcoe, Examination Specialist/SANE Program Coordinator.

Committee Meetings

1999

Sep 9 ..... Education/Practice Committees
Sep 10 ..... Consumer Protection/Study & Planning Committees
Nov 9 ..... Practice Committee
Nov 10 ..... Education/Consumer Protection/ Study & Planning Committees

2000

Mar 16 ..... Education/Practice Committees
Mar 17 ..... Consumer Protection/Study & Planning Committees
May 23 ..... Education/Practice Committees
May 24 ..... Study & Planning Committee

Board Officers

Elected April 2000	Immediate Past	Past
President: Tena Payne	June Bell	Susan H. Davis
President-Elect: Marcia Hobbs	Tena Payne	June Bell
Secretary: Nancy Held	Peggy Fishburn	Michael Carr
Financial Officer: Clara Dorris	Clara Dorris	Linda DeVries

Committees/Councils/Groups/Panels

Consumer Protection Committee *

June Bell, RN, Chairperson
Mabel Ballinger, Citizen-at-Large
Phyllis Caudill-Eppenstein, LPN
Bonnie Cox Bryant, RN, Consumer Member
Judy Williams, Consumer Member
Catherine Hogan, RN
Jan Ridder, RN

The **Consumer Protection Committee** considers those matters related to investigation and disciplinary processes and preparation of hearing panel members.

The **Education Committee** considers those matters related to mandatory continuing education and prelicensure nursing education in the Commonwealth. An additional membership category was added so that all levels of prelicensure nursing education are now represented on one committee.

Education Committee *

Marcia Hobbs, RN, Chairperson
Susan H. Davis, RN
Clara Dorris, RN
Anita Gambill, LPN
Patricia Spurr, RN, BSN Educator
Erla Mowbray, RN, ADN Educator
Elaine Terry, RN, LPN Educator
Michael Bloyd, RN, RN Continuing Education
Rose Patrick, RN, LPN Continuing Education

Practice Committee *

Peggy Fishburn, LPN, Chairperson
Nancy Held, RN
Catherine Hogan, RN
Sharon Ford, RN
Jan Ridder, RN
Deborah Scott, RN, RN Educator
Maurita Roper, RN, LPN Educator
Sylvia Keller, LPN, KSALPN Representative
Anita Lane, RN, KNA Representative

The **Practice Committee** considers those matters related to the interpretation of the legal scope of nursing practice as defined in *Kentucky Nursing Laws* and Board of Nursing administrative regulations. Committee deliberations may include review of other relevant statutes and regulations as necessary.

The **Study and Planning Committee** considers those matters related to the needs of the Board and its operation for enhancement of monitoring statutory and regulatory compliance and in planning for the predictable future.

Study & Planning Committee *

Tena Payne, RN, Chairperson
Mabel Ballinger, Citizen-at-Large
Clara Dorris, RN
Peggy Fishburn, LPN
Marcia Hobbs, RN
Elizabeth Partin, ARNP
Phyllis Caudill-Eppenstein, LPN
Anita Gambill, LPN, Alternate

* June Bell, RN, KBN President, and Sharon M. Weisenbeck, RN, KBN Executive Director, are Ex-Officio Members of Standing Committees

Nursing Incentive Scholarship Fund Committee

Sharon Ford, RN, Chairperson
Barbara Harrison, RN
Marjorie Perrin, RN
Deborah Scott, RN
Ruth Ann Steele, LPN
Sandra Thornton, LPN

The **Nursing Incentive Scholarship Fund** was created to increase the number of licensed nurses in medically underserved areas of the state, to decrease the number of vacant licensed nurse positions in all service sectors, and to increase the pool of master's prepared registered nurses for faculty positions.

Related organizations nominate representatives for membership on the **Advanced Registered Nurse Practice Council**, as an advisory body to the Board of Nursing. The council advises and recommends practice standards regarding the performance of acts relative to nurse anesthesia, nurse-midwifery, nurse practitioner and clinical nurse specialist practice.

Advanced Registered Nurse Practice Council

Membership	Designation/Organization
Elizabeth Partin, ARNP	Ky Board of Nursing, Chair
Dorothy Newberry	Ky Board of Medical Licensure
Melinda Joyce, RPh	Ky Board of Pharmacy
Brenda Farmer, ARNP	ARNP - Anesthetist
Laure Schadler, ARNP	ARNP - Midwife
Marianne Hutti, ARNP	ARNP - Practitioner
Susan Hamilton Smith, ARNP	ARNP - Practitioner
Don Rountree, ARNP	ARNP - Clinical Nurse Specialist
Kathleen Saylor, ARNP	ARNP - Clinical Nurse Specialist

Communique' Editorial Panel

Nancy Held, RN, Chairperson
Lori Davis, Citizen-at-Large
Marcia Hobbs, RN

The **Communique' Editorial Panel** considers those matters related to planning for the preparation and publication of the official Board of Nursing newsletter, which is published 3 times annually (fall, winter, and spring).

The **Credentials Review Panel** considers those matters related to licensure and registration credentials and disciplinary investigation and action not otherwise covered by applicable laws and/or guidelines set by the Board of Nursing.

Credentials Review Panel

Susan H. Davis, RN, Chairperson
Lori Davis, Citizen-at-Large
Elizabeth Partin, ARNP
Tena Payne, RN, Alternate

Sexual Assault Nurse Examiner Advisory Council

Elizabeth Johnson, DSN, Chairperson
Major Charles Bowman
Tracy Corey-Handy, MD
Tamra Gormley, JD
Donna Harmon
Carol E. Jordan
Rice Leach, MD
David MacKnight
Phyllis Millspaugh
Gary W. Rose
Michael Rust
Lisa Sampson
Marigail Sexton
Carol Smith-Rupe
Kimothy Sparks
June Bell, RN (Ex-officio)
Sharon Weisenbeck, RN (Ex-officio)

The **SANE Program** was created to provide a partnering of nursing, forensic medicine, law enforcement, and victim services across the Commonwealth. It is a statewide commitment to provide compassionate and comprehensive care for individuals 14 years and older who have been the victims of sexual assault. As of June 30, 2000, the Board has approved seven educational programs for providing SANE education.

Board Structure Work Group

Nancy Held, RN, Chairperson
June Bell, RN
Elizabeth Partin, ARNP
Phyllis Caudill-Eppenstein, LPN

The **Board Structure Work Group** was established as a temporary group to review the existing mission, values, and vision statements; edit the existing strategic plan goals; conduct a customer service survey in February/March 1999; assure plan provides for introduction of the Board to the consumer; and update the plan with new objectives by June 1999.

Initial Competence Task Force

Tena Payne, RN, Chairperson
June Bell, RN
Jeanetta Berry, RN
Michael Bloyd, RN
Phyllis Caudill-Eppenstein, LPN
Susan H. Davis, RN
Clara Dorris, RN
Rebecca Forrest, RN
Ann Fultz, LPN
Anita Gambill, LPN
Marcia Hobbs, RN
Middy Judd, RN
Cynthia Keeney, RN
Mary Kleeber, RN
Elizabeth Monfort, RN
Phyllis Morris, LPN
Erla G. Mowbray, RN
Elizabeth Partin, ARNP
Rose Patrick, RN
Ann Powell, RN
Carol Siegfried, RN
Patricia Spurr, RN
Marcia Stanhope, RN
Elaine Terry, RN
Sheila Van Vactor, RN
Mary Gail Wilder, RN
Nathan Goldman, JD
Carol McGuire, RN

The **Initial Competence Task Force** was established to address nursing competence from a regulatory perspective. The mission of the task force is to "Reach consensus on a regulatory approach to validate nursing competence."

Strategic Planning Work Group

Clara Dorris, RN, Chairperson
Mabel Ballinger, Citizen-at-Large
Susan H. Davis, RN
Catherine Hogan, RN
Anita Gambill, LPN
Bernadette Sutherland, RN

The **Strategic Planning Work Group** was established to address strategic planning matters. The membership is composed of various Study and Planning Committee members and staff. The group utilizes a facilitator as necessary to assist in revising the current strategic plan and in studying the current Board structure.

Diversion Program Work Group

Mabel Ballinger, Citizen-at-Large
Peggy Fishburn, LPN
Lori Davis, Citizen-at-Large
Sharon Ford, RN
Elizabeth Partin, ARNP
Sgt. Bill May
Burns Brady, MD
Gretchen Lagodna, RN

The **Diversion Program Work Group** was established to identify and assist nurses whose abilities to provide nursing care are compromised by dependency on drugs or alcohol so that they can return to competent and safe practice.

Board Appointed Representatives

Advisory Board
Kentucky Hospital Association
Center for Nursing & Allied Health Professions
Sharon Weisenbeck, RN

Workforce Development Task Force
Carol McGuire, RN

Cabinet for Human Services
Ky Board of Family Health Care Providers
Annette Castle, RN

Council on Licensure Enforcement and Regulation (CLEAR)
Autonomous Boards Administrators Special Interest Group
Bernadette Sutherland, RN

Management & Administration Subcommittee
Bernadette Sutherland, RN

Publications & Communications Subcommittee
Bernadette Sutherland, RN

Emergency Medical Services Advisory Council
Sharon Ford, RN
Paula Stone, RN

Jefferson County Nurse Day Committee
Mabel Ballinger
Judy Amig, RN

Kentucky Board of Medical Licensure
Physician Assistant Advisory Committee
Ellen Bailey, ARNP

Kentucky Council of Associate Degree Nursing
Tena Payne, RN
Carol McGuire, RN

Kentucky Council of Baccalaureate & Higher Degree Nursing
Marcia Hobbs, RN
Carol McGuire, RN

Kentucky Council of Practical Nursing
Clara Dorris, RN
Carol McGuire, RN

Kentucky Nurses Association
Board of Directors
June Bell, RN

Cabinet on Nursing Practice
Catherine Hogan, RN
Paula Stone, RN

Nursing Education & Research Cabinet
Susan H. Davis, RN
Carol McGuire, RN

Kentucky Nursing Education Mobility Task Force
Tena Payne, RN, Secretary
Carol McGuire, RN

Kentucky State Association of Licensed Practical Nurses
Peggy Fishburn, LPN

National Council of State Boards of Nursing (NCSBN)
Delegate Representatives
June Bell, RN
Marcia Hobbs, RN

Alternate Delegate Representatives
Anita Gambill, LPN
Sharon Weisenbeck, RN

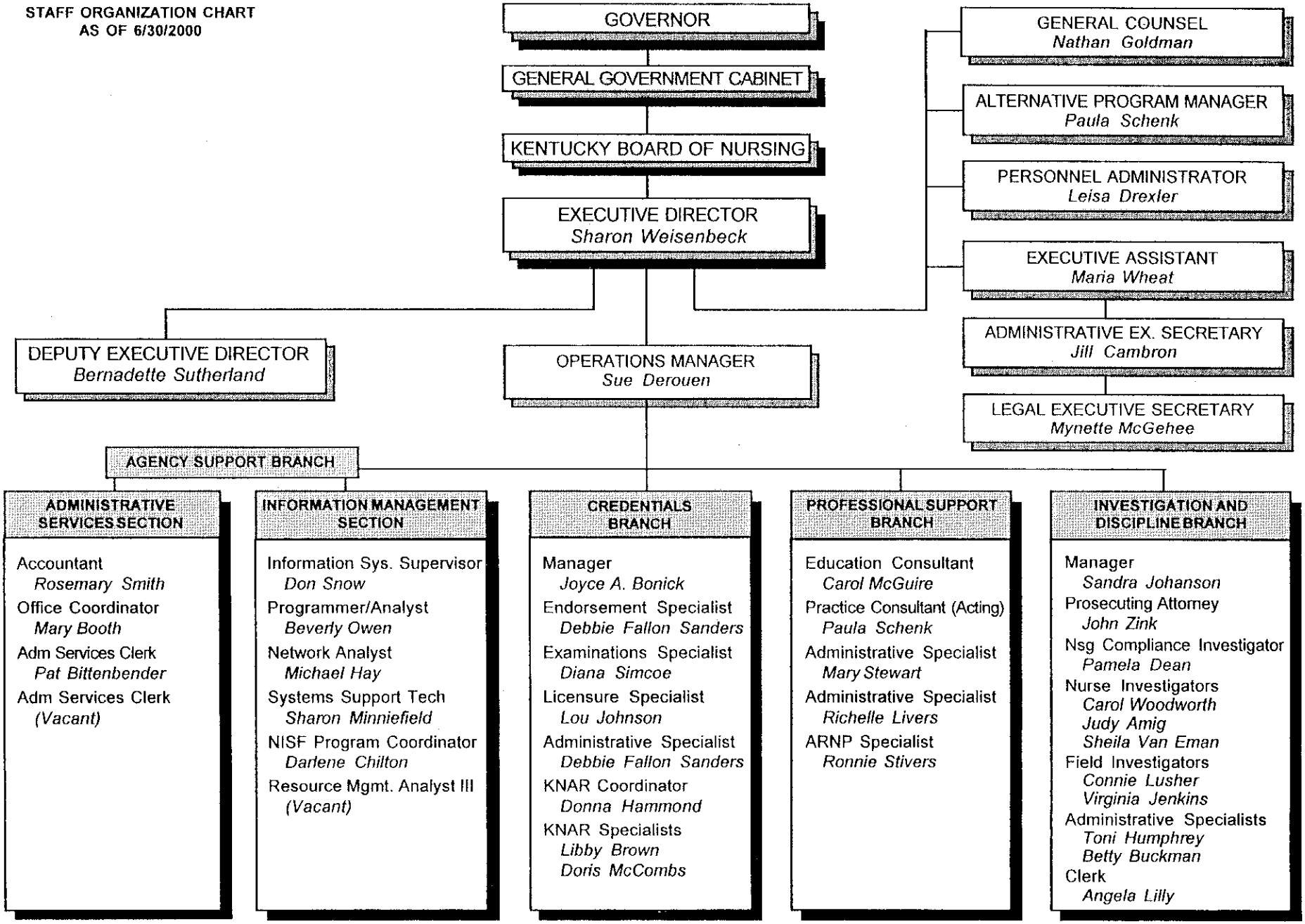
Commitment to Excellence Project Technical Working Group
Bernadette Sutherland, RN

Examination Committee
Carol McGuire, RN

Executive Officers' Development Advisory Group
Sharon Weisenbeck, RN, Chair

Interstate Compact Administrators
Sharon Weisenbeck, RN

STAFF ORGANIZATION CHART
AS OF 6/30/2000



Highlights of Board Activities

This Annual Report provides a synopsis of the various activities conducted by this agency to fulfill its charge to regulate the practice of nursing in order to protect and safeguard the health and safety of the citizens of the Commonwealth of Kentucky [Reference: KRS 314.021(1)].

Highlights of this years' activities are listed below.

- Directed that the Board of Nursing Diversion Program be administered and operated by the administrative agency of the Board of Nursing. Further directed that an administrative regulation (201 KAR 20:450) governing the program be drafted.
- Directed that additional 1999 Nursing Incentive Scholarships be awarded with the condition that a fund balance of $150,000 be maintained as of January 1, 2000. Further directed that 201 KAR 20:390 be revised to delete the ten points assigned to successful progression, and that these points be added to those assigned to financially needy Kentucky residents.
- Delegated authority to the executive director of the Board to enter into Agreed Orders and Consent Decrees with applicants and licensees on behalf of the Board. Agreed Orders and Consent Decrees shall become effective upon the signature of the executive director. The executive director shall report Agreed Orders and Consent Decrees to the Board in a format acceptable to the Board.
- Directed that the hearing officer prepare a proposed decision following a default judgment order and present it to the full Board.
- Directed that only the hearing officer preside over emergency hearings requested as a result of an immediate temporary suspension action.
- Designated the Investigation and Discipline Branch manager, on behalf of the Board, to review criminal convictions for all misdemeanors over two years old, and all felonies over five years old. Further directed that misdemeanor convictions under two years old and felony convictions under five years old will continue to be reviewed directly by Board members with no change to the existing review process.
- Directed that staff continue to study the assessment of investigation and prosecution costs, and submit the results of the assessment at the June or August 2000 Board meeting.
- Adopted the proposed statutory changes to KRS Chapter 314 for consideration by the 2000 General Assembly.
- Adopted the proposed fee schedule (to become effective FY 01-02).
- Approved the plan for dissemination of the 1999 KBN Survey of Nurses, conducted with the University of Louisville, Urban Studies Institute.
- Directed that a Kentucky nursing license is not necessary for out-of-state nurses providing telephone advice and home care guidelines by phone to Kentucky patients.

- Directed staff to continue studying the issue of biennial birth month licensure renewal.
- Provided direction to staff regarding a response to correspondence from HealthCare Staffing Solutions regarding testing and licensure of Puerto Rican educated nurses in the United States.
- Ratified the decision to recognize Canadian Nurses Association Testing Services Examination (English).
- Directed that the contract with the Kentucky Peer Assistance Program for Nurses not be renewed upon expiration of the current contract on June 30, 2000.
- Directed that the Kentucky Board of Medical Licensure be notified of the Kentucky Board of Nursing's objections to the KBML document entitled, *Guidelines for Physicians/ARNP Collaborative Practice Agreements*. Further directed that a copy of the February 18, 1998 letter from the Board of Nursing to the Kentucky Board of Medical Licensure concerning the KBML document be sent to all ARNPs registered in Kentucky.
- Directed that a memorandum addressing the statutory provision for dispensing sample medications by ARNPS be sent to all ARNPs registered in Kentucky.
- Directed that a work group be established for the purpose of recommending to the Board a plan for addressing unlicensed assistive personnel. The first task to be addressed by the group should be the issue related to the role of nurses in the delegation of nursing acts to unlicensed assistive personnel in dialysis, as requested by the Practice Committee.
- Accepted the proposed revisions to the document entitled, *Scope of Practice Determination Guidelines*.
- Approved the proposed revisions to the KBN working position statement, *Accountability and Responsibility of Licensees to Assure Nursing Competency*.
- Directed that the KBN conference previously scheduled for May 18-19, 2000 be rescheduled for March 1, 2001.
- Accepted the Commission on Collegiate Nursing Education, Standards for the Accreditation of Baccalaureate and Graduate Nursing Education Programs (2/98), as comparable to educational standards specified in 201 KAR 20:250-360.
- Directed that 201 KAR 20:260, Organization and administration standards for prelicensure programs of nursing, be revised to include a minimum of 0.25 instructional release time for nurse administrator duties. As defined in 20:260, it was further directed that a letter or concern be sent to the Kentucky Community Technical College System regarding the role of the nurse administrator in a prelicensure program of nursing.
- Directed that the *Authorization to Test* time frame for NCLEX candidates be reduced from one year to 90 days.
- Directed that the NCLEX fiscal year pass rates be calculated for program of nursing graduates testing prior to October 1 of the next fiscal year.

- Directed that the annual program of nursing fiscal year NCLEX pass rates be published in the *Communiqué*.
- Approved the proposed model curriculum change submitted by the Practical Nursing Programs, Kentucky Community and Technical Colleges System.
- Accepted the application to establish an Associate Degree Nursing Program, submitted by Spencerian College, Louisville. Further recommended that consideration be given to holding the admission of new students in January 2000.
- Directed that the request by St. Catharine College, St. Catharine, to convert the LPN > ADN two-semester bridge program to a four-semester traditional Associate Degree Program, be deferred pending receipt of documentation that supports the following: qualified applicant pool, availability of clinical facilities and qualified faculty, and community support.
- Approved the application to establish a Bachelor's Degree Prelicensure Program of Nursing submitted by Northern Kentucky University, Highland Heights.
- Ratified the approval granted to the Southern Indiana Sexual Assault Nurse Examiner Training Project, October 1999, Greenville, Indiana; and to the Adult and Child, Sexual Assault Examiner Education Program, January 2000, Cincinnati, Ohio.
- Directed that the name of the KBN newsletter, the *Communiqué*, be changed to the *KBN Connection* (to become effective FY 01-02).
- Directed that the Study and Planning Committee be eliminated.
- Directed that the membership of the Education, Practice, and Consumer Protection Committees be amended.
- Directed that scope and function statements for KBN committees state that each committee shall meet at least two times per year, but no more than five times.
- Approved the amended *Scope and Function Statements* of the Education, Practice, and Consumer Protection committees, and the *General Guidelines for Board Standing Committees*.
- Directed that the Kentucky Association of Nursing Students be invited to send a nonvoting representative to meetings of the Education Committee. It was noted that the same opportunity would be afforded to a representative of the licensed practical nursing student group, if requested.
- Directed that the Board hold a retreat for the purpose of discussing Board development, orientation, quality assurance, and related issues. The retreat would be held at a hotel in the state with a facilitator in FY 00-01.
- Directed that the first hour of the second day of each Board meeting be set aside for any interested nursing organizations to report to the Board. The organization's representative will make him/herself known to the Board president that day and the president shall set a time limit for all presenters (to become effective 8/2000). Further directed that nursing liaison reports be removed from the Board meeting agenda, other than as specified above, and that these changes become effective following the June 2000 Board meeting.

Kentucky Administrative Regulations are enacted to operationalize statutory language and carry force and effect of law. Administrative regulations were revised during FY 99-00 as indicated by the effective date.

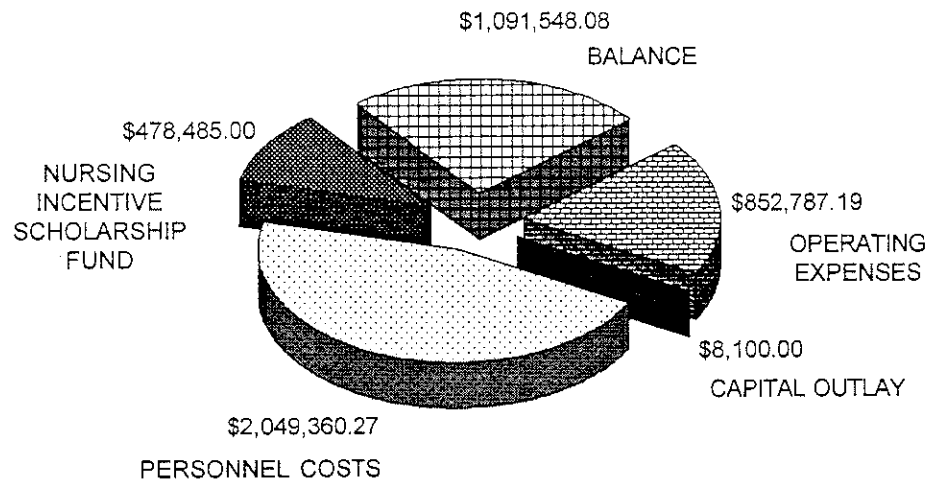
201 Kentucky Administrative Regulation 20:		Effective Date
.056	Advanced Registered Nurse Practitioner Registration	7/98
.057	Scope & Standards of Practice of ARNPs	6/97
.070	Licensure by Examination	2/00
.085	Licensure Periods	2/95
.090	Temporary Work Permit	Repealed 11/98
.095	Inactive Nurse Licensure Status	2/93
.110	Licensure by Endorsement	2/00
.161	Investigation & Disposition of Complaints	8/93
.162	Procedures for Disciplinary Hearings Pursuant to KRS 314.091	4/98
.200	Definitions for Mandatory Continuing Education	7/92
.215	Contact Hours	3/97
.220	Provider Approval	3/97
.225	Reinstatement of License	2/93
.230	Renewal of Licenses	3/97
.235	The Prevention of Transmission of HIV & HBV by Nurses	9/93
.240	Fees for Applications & for Services	2/00
.250	Definitions for RN & PN Prelicensure Programs of Nursing	2/93
.260	Organization & Administration Standards for Prelicensure Programs of Nursing	11/98
.270	Programs of Nursing Surveys	11/87
.280	Standards for Prelicensure RN & PN Programs	6/85
.290	Standards for Prelicensure RN & PN Extension Programs	11/87
.300	Standards for Prelicensure Experimental Programs of Nursing	6/85
.310	Faculty for Prelicensure RN & PN Programs	2/93
.320	Standards for Curriculum of Prelicensure RN Programs	11/87
.330	Standards for Curriculum of Prelicensure PN Programs	3/89
.340	Students in Prelicensure RN & PN Programs	6/85
.350	Education Facilities & Resources for Prelicensure RN & PN Programs	6/85
.360	Evaluation of Prelicensure RN & PN Programs	11/87
.370	Applications for Licensure & Registration	5/00
.380	Standards for Refresher Course Approval	11/87
.390	Nursing Incentive Scholarship Fund	2/00
.400	Delegation of Nursing Tasks to Unlicensed Persons	5/99
.410	Expungement of Records	9/95
.411	Sexual Assault Nurse Examiner Program Standards & Credential Requirements	2/00
.420	Determination of Death by a RN Employed by an Ambulance Service	8/99
.430	Discontinuance of Resuscitation by a RN Employed by an Ambulance Service	8/99
.440	Training of RNs Employed by an Ambulance Service in Determination of Death and Discontinuance of Resuscitation	8/99

Financial Operations

Financial Report

FY 99-00:

TOTAL FUND BALANCE = $4,480,280.54
TOTAL RECEIPTS = $2,124,015.73
TOTAL EXPENDITURES = $3,388,732.46



The Kentucky Board of Nursing is a fee supported agency. No general revenue tax dollars are expended by the agency. The fund balance for FY 99-00 was $4,480,280.54 with expenditures totaling $3,388,732.46. Funds from the balance are carried forward each year to meet the upcoming fiscal year budget needs.

Various Board of Nursing publications and informational material were offered for a nominal fee that covered duplicating costs. Some of the publications available for purchase were the KBN History, *Kentucky Nursing Laws*, KBN Administrative Regulations, KBN Advisory Opinion Statements, and Disciplinary Process and Procedures for Nursing Licensure. Free brochures on continuing education, Sexual Assault Nurse Examiners, and the criminal conviction process were also available.

Fee Schedule

Licensure/Registration Application Fees	RN	LPN
Endorsement	$80	$80
Reinstatement	80	80
Active License Renewal *	65	65
Inactive License Renewal *	45	45
Examination		
Licensure	80	80
Retake	40	40
ARNP Registration	80	
ARNP Reinstatement	80	
ARNP Renewal *	55	
SANE Credential	50	
SANE Reinstatement	50	
SANE Renewal	40	
Duplicate License Letter	20	20
Verification to Other States	25	25

Continuing Education Approval Fees	
Initial Provider Approval	$200
Reinstatement of Provider Approval	100
Renewal of Provider Approval *	100
Offering Approval Via Staff Review	10

* Issued for a two-year period

Continuing Education

As a mechanism to promote continuing competency, the *Kentucky Nursing Laws* (KRS 314.073) mandate that licensees earn a minimum of 30 hours of approved nursing continuing education (CE), including at least 2 hours of Kentucky Cabinet for Health Services (CHS) approved AIDS education (KRS 214.610). The Kentucky Board of Nursing (KBN) is the Commonwealth agency legally authorized to approve providers of mandatory CE.

All nurses with active licensure status on July 15, 1996 were required to earn 3 hours of KBN approved domestic violence CE before July 1, 1999. This is a one-time earning requirement. Any nurse licensed after July 15, 1996 has 3 years from the date of initial licensure to earn the one-time 3 hours of domestic violence CE. In addition, ARNPs must earn 5 contact hours in pharmacology as part of their 30-hour requirement, while licensees credentialed as a Sexual Assault Nurse Examiner (SANE) are required to earn at least 5 contact hours related to the role of the SANE nurse (forensic nursing and domestic violence CE will meet this requirement).

Continuing Education Providers By Category

Professional Nursing Organizations	9
Related Nursing Organizations	3
Educational Institutions	27
Health Service Agencies	119
Health Related Organizations	28
Commercial Organizations	9
Other	24
Total	219
Individual Review of CE Offerings	**45**

The post-renewal audit process is used to verify earning of the required 30 contact hours, including the 2 hours of CHS approved AIDS education. The random audit requires that those persons selected show documented evidence (certificate of attendance, transcript, grade report, etc.) of approved contact hour earning during the applicable licensure period. Of those licensees randomly selected for the recent LPN audit process, 67 percent demonstrated compliance with the CE requirements. Those not complying were referred for disciplinary action.

BIENNIAL LICENSURE/CE EARNING SCHEDULE

RN Licensure/Earning Period	Earning Requirement	For License Renewal By
11/1/1998 – 10/31/2000	30 Contact Hours	10/31/2000
11/1/2000 – 10/31/2002	30 Contact Hours	10/31/2002
11/1/2002 – 10/31/2004	30 Contact Hours	10/31/2004
PN Licensure/Earning Period	**Earning Requirement**	**For License Renewal By**
11/1/1997 – 10/31/1999	30 Contact Hours	10/31/1999
11/1/1999 – 10/31/2001	30 Contact Hours	10/31/2001
11/1/2001 – 10/31/2003	30 Contact Hours	10/31/2003

Investigation & Disciplinary Action

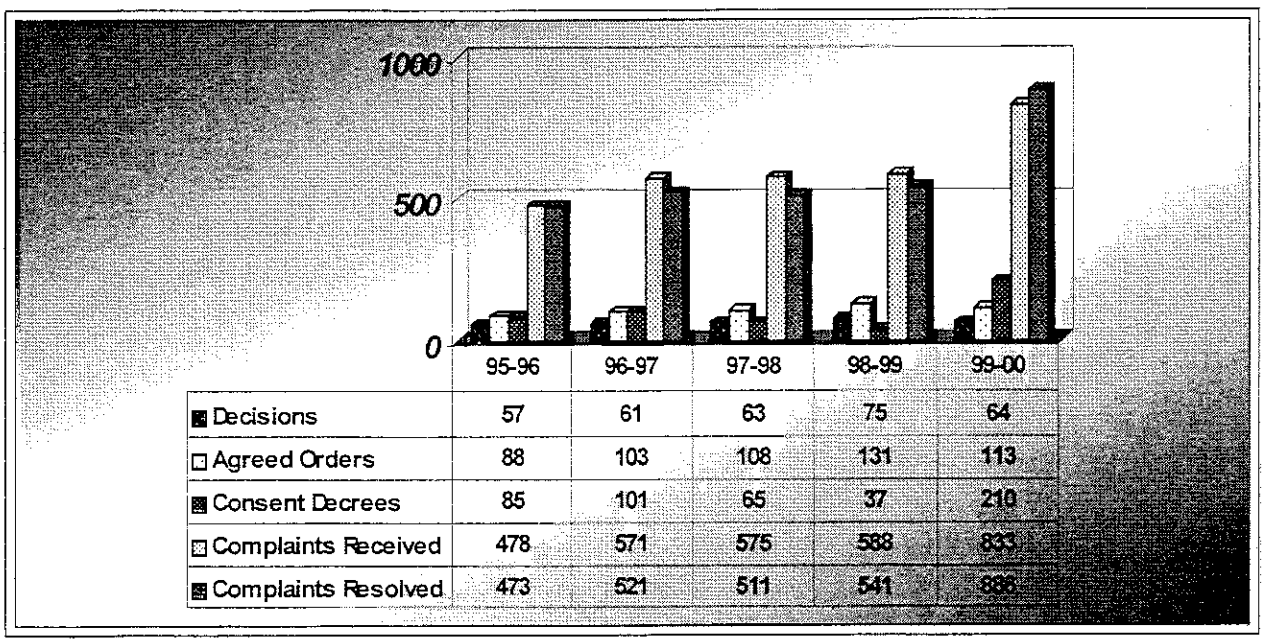
Disciplinary Actions FY 99-00

TYPE OF DISCIPLINARY ACTION	RN	PN
Licenses Revoked	2	1
Licenses Suspended	30	11
Immediate Temporary Suspension of Licenses	18	11
Licenses Suspended/Stayed Followed by Limitation/Probation or Probation	26	7
Licenses Suspended Followed by Limitation/Probation or Probation	4	2
Licenses Limited/Probated or Probated	8	8
Voluntary Surrender of License	19	4
Requests for Reinstatement of Revoked/Suspended Licenses Granted on a Probationary or Limited Basis	8	6
Admitted to NCLEX/Licenses Probated/Limited	3	5
Admission to NCLEX/Reprimand	0	1
Licensure Reinstatement Denied	6	12
Reprimand	13	10
Licensure Granted	0	1
Licensure Denied	5	1
Licensure Ordered Inactive	1	0
Consent Decree/Civil Penalty	96	14

COMPLAINT ACTIVITY	
Complaints for Applicants with Conviction Records Reviewed	206
Complaints/No Formal Action Deemed Necessary	199
Information Filed Away for Insufficient Evidence of Violation	94
TOTAL NUMBER OF COMPLAINTS RECEIVED	833
ACTIVE CASES AS OF JUNE 30, 2000	392

The *Kentucky Nursing Laws* provide that the Board of Nursing may "deny, limit, revoke, probate or suspend any license to practice nursing issued by the Board or applied for . . . or to otherwise discipline a licensee or to deny admission to the licensure examination, or to require evidence of evaluation and therapy . . . . "

The Board continues its efforts to make the public aware of the investigatory and disciplinary procedures and to emphasize the legal requirement to, and importance of, reporting nurses who are suspected of engaging in unsafe or illegal practices.



	95-96	96-97	97-98	98-99	99-00
Decisions	57	61	63	75	64
Agreed Orders	88	103	108	131	113
Consent Decrees	85	101	65	37	210
Complaints Received	478	571	575	588	833
Complaints Resolved	473	521	511	541	886

Nursing Practice

The Board interprets the legal scope of nursing practice according to the *Kentucky Nursing Laws* and Board of Nursing administrative regulations in the determination of safe and effective nursing care for the citizens of the Commonwealth. In response to inquiries requesting interpretation of the legal scope of nursing practice, the Board has published formal advisory opinion statements as guidelines for safe practice (see the chart below), as well as issuing other opinions on nursing practice matters.

During FY 99-00, the Board addressed the following inquiries regarding nursing practice: Administration of Brevital for conscious sedation by RNs; performance of hair insertion by RNs; application of topical adhesives for wound closure by nurses; and utilization of the colposcope in the performance of forensic examination by RNs. The Board directed that a task force be convened to study the role of nurses in the delegation of nursing acts to unlicensed assistive personnel in dialysis.

KBN ADVISORY OPINION STATEMENTS

	83-01	Role of the RN/LPN in Spinal Screening for Detection of Common Abnormal/Curvatures of the Spine
	83-02	Role of the ARNP, RN, and LPN in Gynecological Cancer Detection
	83/89B-03	Roles of Nurses in Intravenous Therapy Practice
	84-04	Roles of RNs and ARNPs in the Administration of Medication per Intraspinal Routes
	84-05	The Performance of Advanced Life Support Procedures by RNs
	84-06	The Performance of Arterial Puncture by RNs
	84-07	The Performance of Stapling and Suturing for Superficial Wound Closure by RNs, and the Removal of Staples and Sutures by Nurses
	84-08	Role of the RN First Assistant
	95-09	The Performance of Wound Debridement by Nurses
	85-10	Roles of Nurses in the Care of Intrapartum Patients
	85-11	Roles of Nurses in the Insertion and Removal of a Gastric Tube and in the Reinsertion of a Gastrostomy Tube
	85-13	Roles of RNs in Psychiatric and Mental Health Nursing Practice
	87-14	Roles of Nurses in the Implementation of Patient Care Orders
	87-15	Roles of Nurses in the Supervision and Delegation of Nursing Acts to Unlicensed Personnel
*	87-16	Roles of Nurses in the Administration of Medication via Various Routes
	87-17	Roles of Nurses in the Administration of "PRN" Medication
	87-18	Employment of Students in Nursing
	88-19	Responsibility and Accountability of Nurses for Patient Care Assignments and Nursing Care Delivery
	89-20	Roles of RNs in Invasive Cardiac Procedures
*	90-21	Roles of Nurses in Dialysis
	90-22	Roles of Nurses who Provide "Private Duty" Nursing
	90-23	The Application and Removal of a Cast or Splint by Nurses
	90-24	Responsibility and Accountability for Assuring Safe Patient Care by Nurses Employed in Health Care Facilities
	91-25	Peripheral Insertion of Central and Long Line Intravenous Catheters by Nurses
	91-26	Roles of Nurses in the Delivery of Prehospital Emergency Medical Care via Ambulance Services
	92-27	Components of LPN Practice
	92-28	Roles of Nurses and Unlicensed Nursing Personnel in Endoscopic Procedures
	93-29	Cardiopulmonary/Respiratory Nursing Practice
	93-30	School Nursing Practice
	94-31	Removal of Femoral Access Devices (Sheaths) and Use of Mechanical Compression Devices by RNs
	95-32	Intravenous Administration of Medications for Conscious Sedation by Nurses

* These advisory opinion statements were revised during FY 99-00.

Nursing Incentive Scholarship Fund

The Nursing Incentive Scholarship Fund (NISF) provides scholarships to Kentucky residents for attending approved prelicensure nursing programs (registered nurse or practical nurse) or graduate nursing programs. Scholarship recipients must work as nurses in Kentucky for one year for each academic year funded. To be eligible for consideration, an applicant must have been admitted to a nursing program.

Students in prelicensure and BSN completion nursing programs must complete a minimum of eight (8) credit hours per semester of published requirements for the nursing program, and maintain a minimum grade point average which will allow continuation in the nursing program. For graduate nursing programs, students must complete a minimum of six (6) credit hours per semester of published requirements for the nursing program, and maintain a grade point average which will allow continuation in the graduate program.

Nursing Incentive Scholarship Fund
Comparative Summary: FY 92-00

APPLICATION DATA	FY 92-93	FY 93-94	FY 94-95	FY 95-96	FY 96-97	FY 97-98	FY 98-99	FY 99-00
Apps Processed:	149	120	51	39	332	418	576	859
Apps Complete/Not Funded:	56	30	2	3	206	232	396	561
Apps Incomplete/Not Funded:	23	20	9	7	14	12	22	26
Applications Funded:	70	70	40	29	107	174	158	272
(Initial)	39	40	21	16	94	118	99	223
(Continuation)	31	30	19	13	13	56	59	49
Recipients Completed: (218*)	12	21	38	19	31	17	42	38

* The recipient completion information does not include all data from previous cosponsored recipients.

NISF AWARD DATA	FY 92-93	FY 93-94	FY 94-95	FY 95-96	FY 96-97	FY 97-98	FY 98-99	FY 99-00
NISF Fund Balance:	$108,800	$121,100	$133,800	$146,400	$231,120	$340,000	$290,000	$660,834
NISF Awards Granted:	$96,430	$102,195	$54,040	$40,340	$124,150	$322,300	$288,340	$517,340
(Initial)	$51,680	$59,325	$28,860	$22,190	$104,490	$232,000	$173,000	$424,000
(Continuation)	$44,750	$42,870	$25,180	$18,150	$19,660	$90,300	$115,340	$93,340

Note: The amount varies each fiscal year due to cancellations, deferments, and defaults.

Programs of Nursing

The Kentucky Board of Nursing is the legally authorized body in the Commonwealth to approve programs of nursing preparing persons for eligibility for licensure as nurses. Through the provisions of the *Kentucky Nursing Laws* and applicable Kentucky administrative regulations, the Board prescribes standards for educational institutions offering programs preparing candidates for licensure as nurses. As of June 30, 2000, there was a total of 10 baccalaureate nursing (BSN) programs, 23 associate degree (ADN) programs, and 17 practical nursing (PN) programs approved by the KBN. All of the nursing programs have full or continued approval status, except those that have conditional approval status, as follows: BSN Program, Thomas More College, Crestview Hills; ADN Programs, Kentucky State University, Frankfort; Madisonville Community College, Madisonville; St. Catharine College, St. Catharine; and PN Programs, Ashland Technical College, Ashland; and Spencerian College, Louisville.

NCLEX Pass Rates

NCLEX fiscal year pass rates for first-time candidates are based on the number of graduates from a program of nursing during a fiscal year (i.e., July 1 through June 30) who test prior to October 1 of the subsequent fiscal year.

First Time Writers: NCLEX Pass Rates 1995-2000

BSN PROGRAMS	95-96	96-97	97-98	98-99	99-00	99-00 Grads
Bellarmine College	99% (72/73)	96% (67/70)	90% (62/69)	95% (60/63)	98% (41/42)	44
Berea College	71% (12/17)	95% (18/19)	82% (9/11)	86% (6/7)	73% (11/15)	16
Eastern Kentucky University	85% (84/99)	98% (105/107)	94% (85/90)	82% (74/90)	95% (63/66)	69
Morehead State University	89% (24/27)	94% (29/31)	96% (26/27)	82% (22/27)	88% (14/16)	16
Murray State University	93% (39/42)	91% (49/54)	90% (45/50)	88% (44/50)	93% (38/41)	44
Spalding University	86% (51/60)	94% (47/50)	86% (48/56)	82% (28/34)	90% (35/39)	40
Thomas More College	92% (11/12)	87% (13/15)	79% (11/14)	79% (11/14)	100% (5/5)	7
University of Kentucky	96% (72/75)	96% (64/67)	88% (70/80)	95% (69/73)	93% (43/49)	51
University of Louisville	95% (62/65)	93% (75/81)	89% (75/84)	99% (66/67)	83% (73/88)	92
Western Kentucky University	83% (33/40)	96% (27/28)	92% (33/36)	92% (46/50)	94% (30/32)	32
BSN Totals	**90% (460/510)**	**95% (494/522)**	**90% (464/517)**	**90% (426/475)**	**90% (353/393)**	**411**

First Time Writers: NCLEX Pass Rates 1995-2000						
ADN PROGRAMS	95-96	96-97	97-98	98-99	99-00	99-00 Grads
Ashland Community College	96% (51/53)	97% (56/58)	72% (36/50)	94% (43/46)	90% (44/49)	49
Eastern Kentucky University	91% (99/109)	94% (91/97)	91% (85/93)	91% (91/100)	84% (92/110)	113
Elizabethtown Community College	92% (65/71)	91% (58/64)	92% (49/53)	94% (44/47)	98% (52/53)	54
Hazard Community College	94% (61/65)	87% (75/86)	85% (55/65)	88% (35/40)	80% (41/51)	51
Henderson Community College	94% (80/84)	97% (74/76)	86% (36/42)	85% (44/52)	86% (31/36)	39
Hopkinsville Community College	93% (26/28)	93% (43/46)	91% (39/43)	89% (41/46)	77% (36/47)	48
Jefferson Community College	89% (152/171)	91% (139/153)	81% (104/129)	92% (118/129)	81% (82/101)	107
Kentucky State University	94% (34/36)	80% (33/41)	73% (32/44)	86% (24/28)	84% (26/31)	31
Lexington Community College	99% (66/67)	95% (74/78)	95% (71/75)	83% (55/66)	87% (69/79)	82
Lincoln Memorial University	64% (18/28)	94% (16/17)	82% (9/11)	100% (10/10)	100% (7/7)	9
Madisonville Community College	83% (76/92)	79% (44/56)	85% (58/68)	80% (40/50)	81% (42/52)	54
Maysville Community College	91% (20/22)	72% (21/29)	93% (14/15)	93% (13/14)	86% (12/14)	14
Midway College	94% (83/88)	86% (71/83)	85% (68/80)	80% (59/73)	75% (45/60)	61
Morehead State University	92% (24/26)	83% (19/23)	81% (23/28)	100% (22/22)	94% (16/17)	17
Northern Kentucky University	90% (90/100)	93% (62/67)	86% (50/58)	94% (51/54)	92% (54/59)	60
Owensboro Community College	**	**	Opened	95% (19/20)	95% (19/20)	20
Paducah Community College	93% (55/59)	85% (63/73)	92% (55/60)	83% (54/64)	88% (45/51)	51
Pikeville College	100% (21/21)	91% (20/22)	91% (19/21)	88% (14/16)	94% (16/17)	17
Prestonsburg Community College	96% (24/25)	97% (36/37)	96% (21/22)	63% (17/27)	100% (13/13)	14
Somerset Community College	98% (39/40)	89% (33/37)	94% (30/32)	89% (34/38)	90% (28/31)	31
Southeast Community College	76% (19/25)	100% (35/35)	81% (30/37)	88% (29/33)	78% (31/40)	40
St. Catharine College	97% (38/39)	86% (25/29)	71% (20/28)	67% (16/24)	84% (21/25)	26
Western Kentucky University	96% (80/83)	88% (70/80)	81% (55/68)	88% (57/65)	89% (56/63)	65
ADN Totals	**92% (1221/1332)**	**90% (1158/1287)**	**85% (959/1122)**	**87% (930/1064)**	**86% (878/1026)**	**1053**

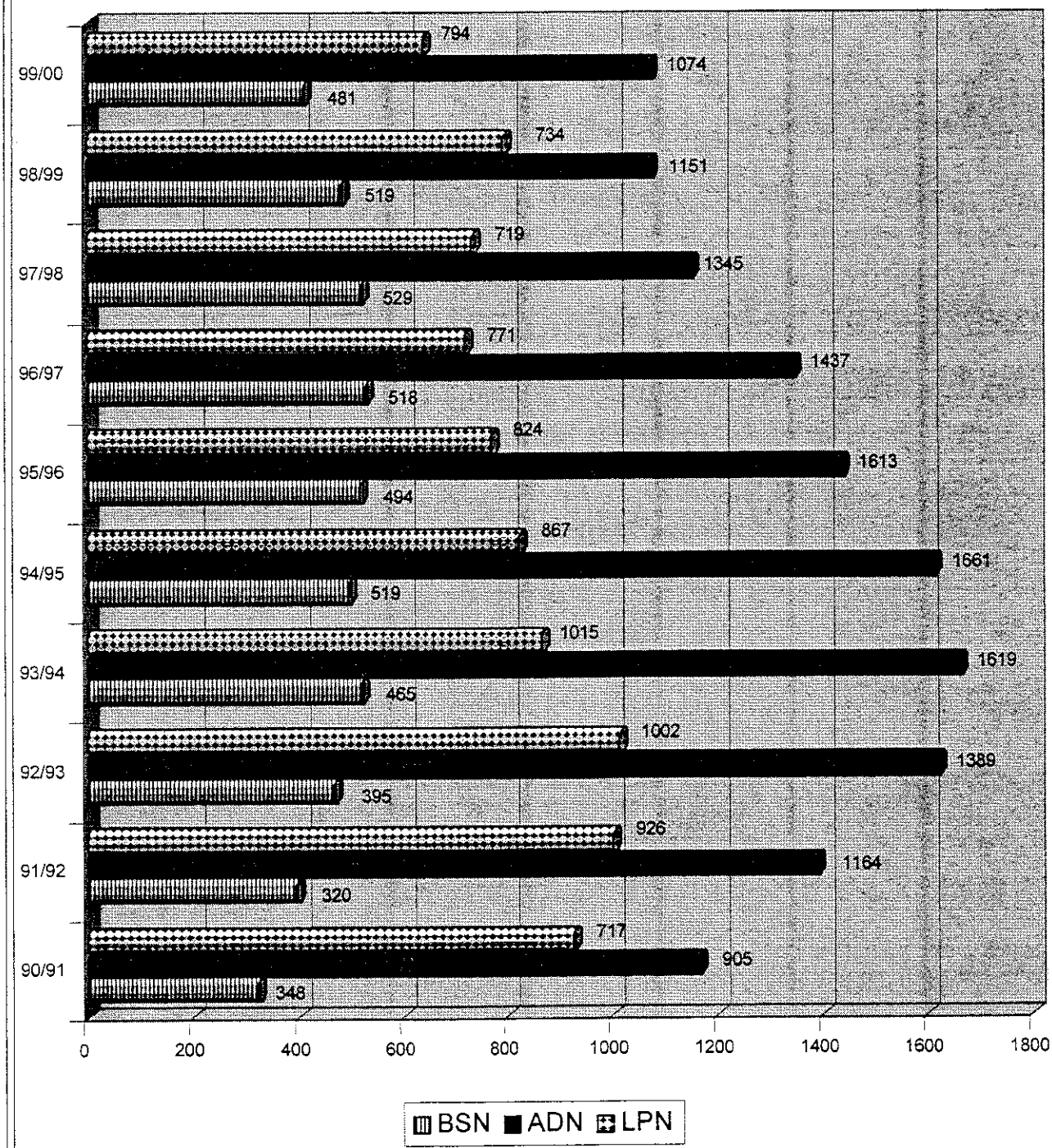
** No Graduates

First Time Writers: NCLEX PASS RATES 1995-2000

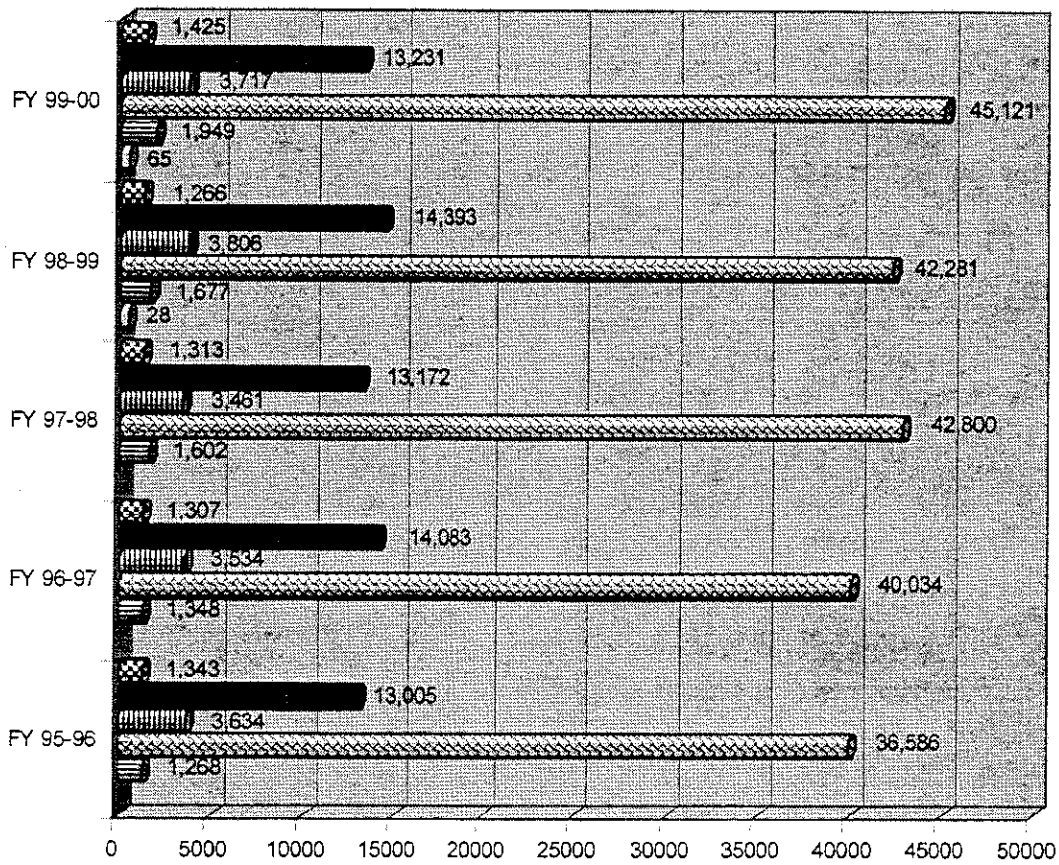
PN PROGRAMS	95-96	96-97	97-98	98-99	99-00	99-00 Grads
Ashland Tech College	95% (19/20)	84% (16/19)	78% (14/18)	75% (18/24)	**	0
Bowling Gn Tech Col-Glasgow	100% (35/35)	98% (50/51)	100% (46/46)	98% (62/63)	98% (52/53)	57
Central KY Tech Col-Danville	93% (50/54)	96% (45/47)	88% (35/40)	93% (53/57)	90% (46/51)	51
Central KY Tech College	87% (34/39)	90%(27/30)	69% (20/29)	80% (35/44)	91% (21/23)	23
Cumberland Valley Tech Col	91% (20/22)	98% (44/45)	95% (36/38)	93% (38/41)	97% (37/38)	40
Elizabethtown Tech College	**Opened**	100% (15/15)	100% (19/19)	93% (15/16)	100% (14/14)	14
Hazard Tech College	95% (40/42)	100% (37/37)	91% (42/46)	88% (38/43)	95% (40/42)	44
Health Institute - Louisville	71% (82/116)	66% (51/77)	93% (71/76)	81% (55/68)	84% (52/62)	66
Jefferson Tech College	96% (23/24)	95% (35/37)	98% (49/50)	87% (27/31)	95% (21/22)	24
Madisonville Tech College	94% (32/34)	91% (53/58)	93% (25/27)	97% (35/36)	86% (24/28)	28
Mayo Tech College	91% (30/33)	97% (33/34)	95% (20/21)	86% (12/14)	97% (35/36)	36
Northern KY Tech College	92% (49/53)	88% (30/34)	71% (32/45)	70% (43/61)	86% (50/58)	59
Owensboro Tech College	100% (23/23)	88% (15/17)	90% (19/21)	82% (19/23)	78% (18/23)	26
Rowan Tech College	90% (35/39)	97% (30/31)	87% (26/30)	93% (28/30)	**	0
Somerset Tech College	95% (42/44)	86% (19/22)	91% (50/55)	89% (49/55)	73% (33/45)	47
Spencerian College	92% (93/101)	93% (89/96)	83% (86/104)	92% (70/76)	93% (39/42)	50
West KY Tech College	100% (17/17)	100% (18/18)	100% (9/9)	100% (19/19)	96% (24/25)	26
PN Totals	**90% (624/696)**	**91% (607/668)**	**89% (599/674)**	**88% (616/701)**	**90% (506/562)**	**591**

** No Graduates

PRELICENSURE PROGRAM OF NURSING GRADUATES 1990-2000

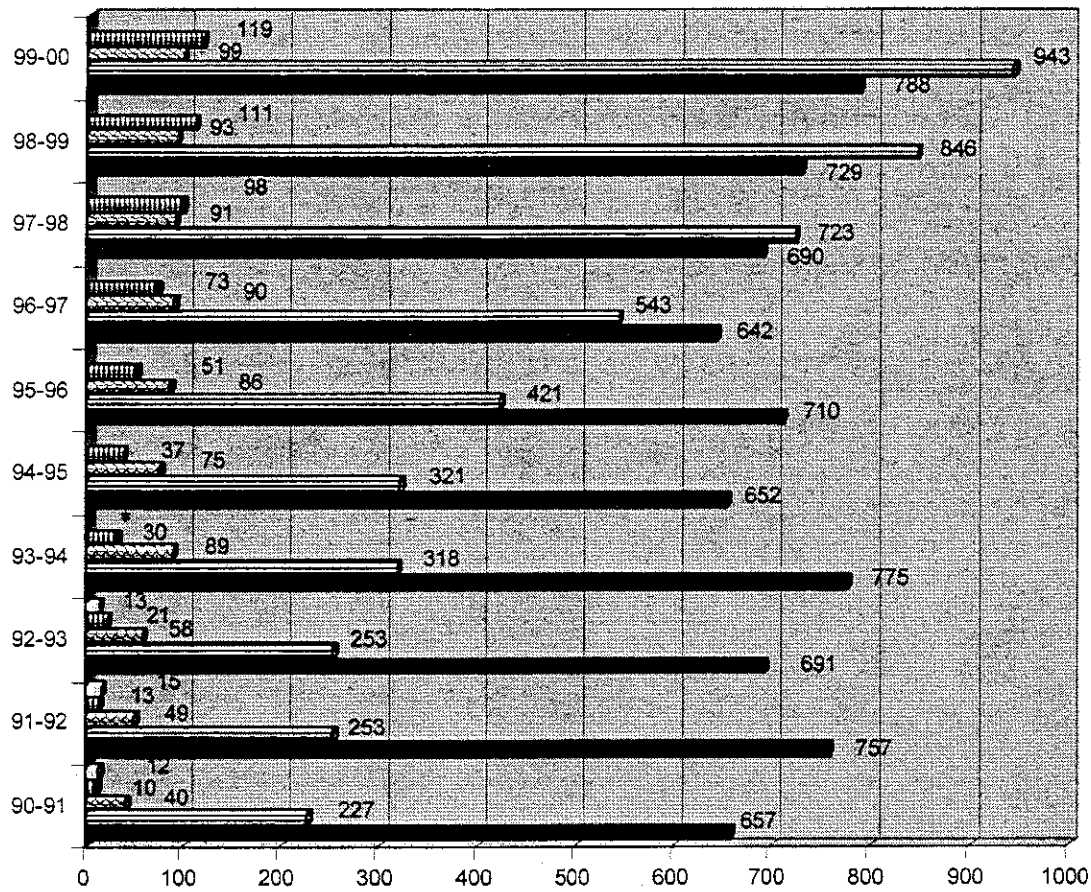


Sexual Assault Nurse Examiners, Advanced Registered Nurse Practitioners, Registered Nurse & Practical Nurse Licensees Comparative Summary FY 95-00



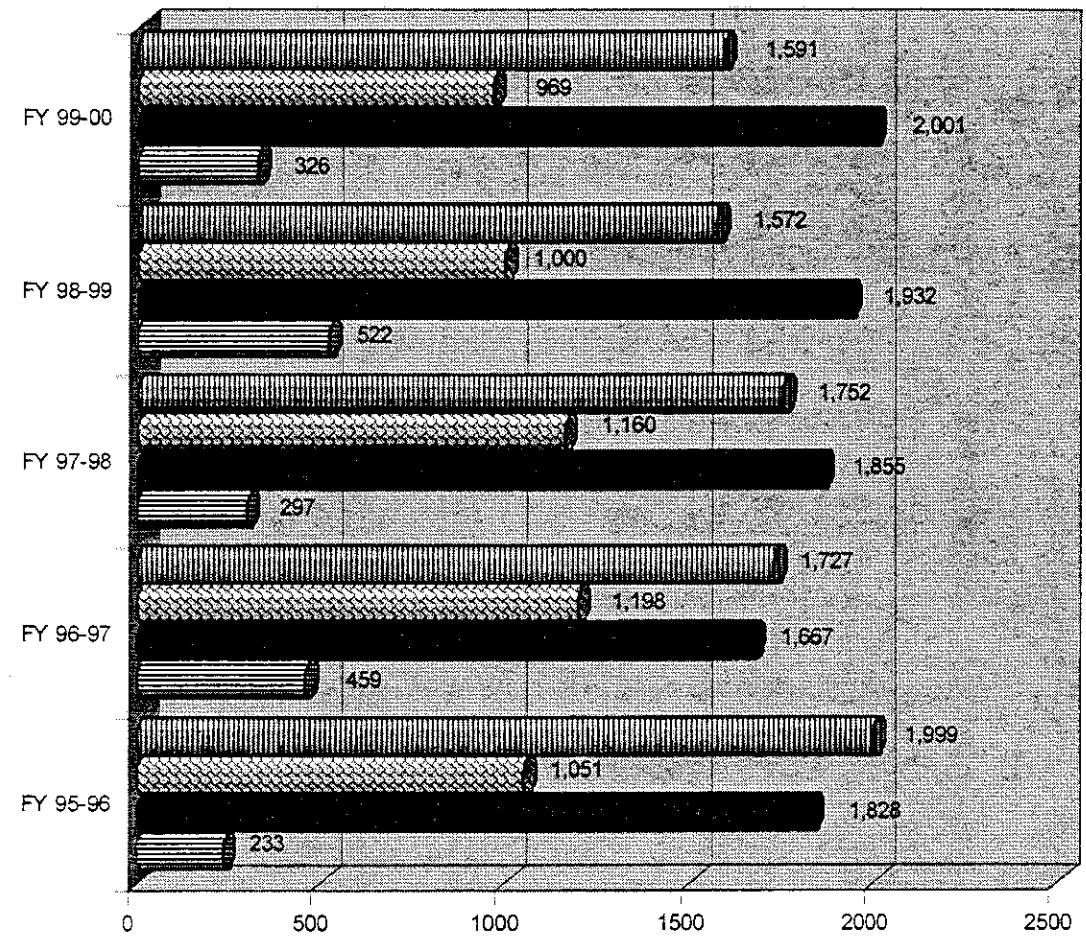
* First Issued in 1998

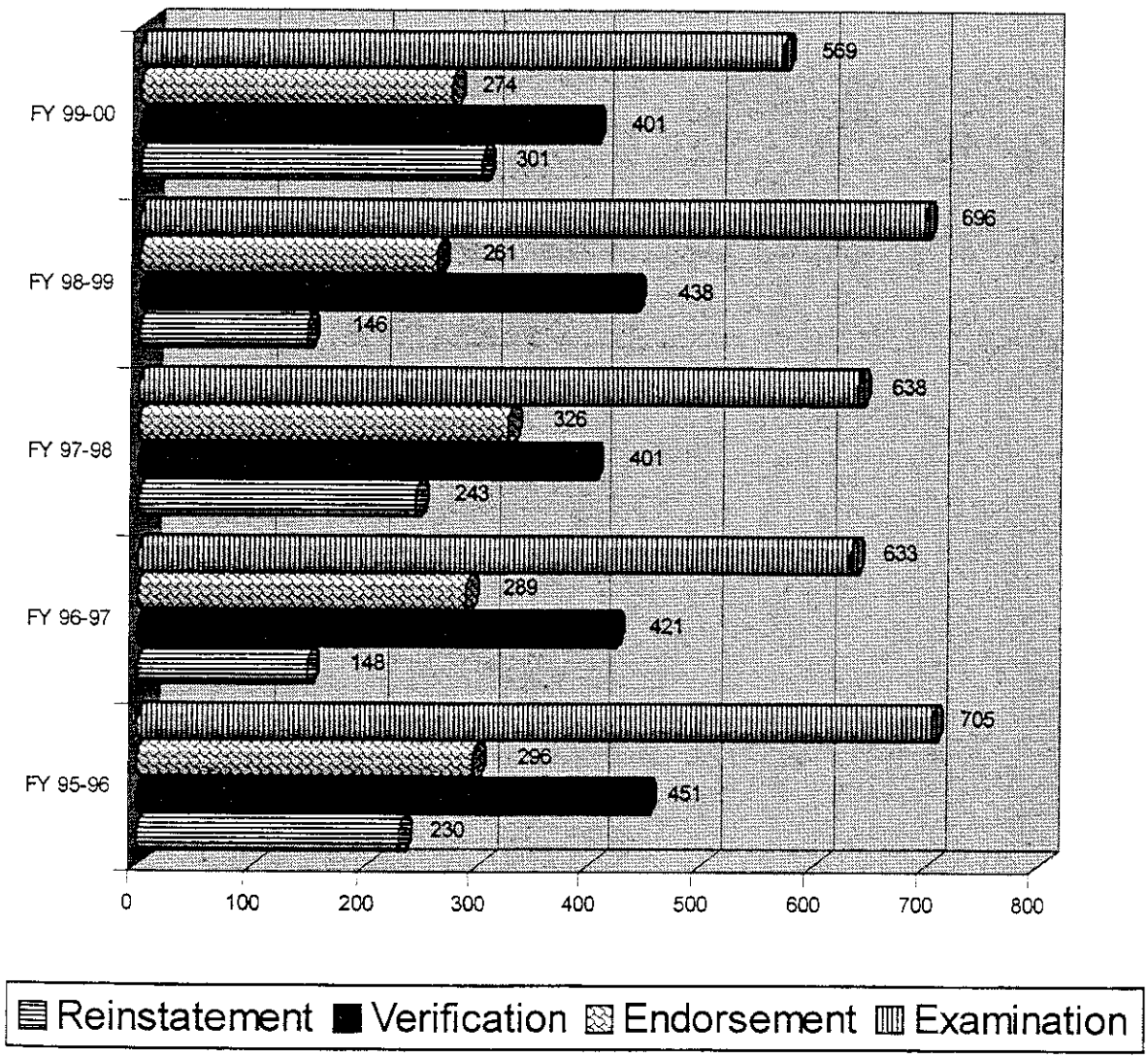
ADVANCED REGISTERED NURSE PRACTITIONERS
COMPARATIVE SUMMARY BY DESIGNATION
FY 90-00



* The "Combination" category was eliminated as a separate grouping in FY 93-94. Those who hold "dual" registrations are now reflected in the individual registration categories they hold.

REGISTERED NURSE LICENSURE BY ENDORSEMENT, REINSTATEMENT AND EXAMINATION AND VERIFICATIONS TO OTHER BOARDS OF NURSING



(Continued)
Licensure Statistics
FY 95-00

Practical Nurse Licensure By Endorsement, Reinstatement and Examination and Verifications To Other Boards of Nursing