



Education Professional Standards Board
Summary Minutes of the Business Meeting
Holiday Inn-Capital Plaza
Frankfort, Kentucky
September 30 – October 1, 1999

Members Present:

Doris Barlow
Lydia Coffey
Tim Dedman
Joseph Early
Sandra Harris
Cheryl Hayes
Arletta Kennedy
Terry Poindexter
Jack Rose
Frances Steenbergen
Beverly Tomlin
Charles Wade
Rosa Weaver

Members Absent:

Gregory McClellan
Zella Wells
Gene Wilhoit

Minutes

Call to Order

Chair Tim Dedman called the meeting to order at 9:00 AM.

Board members, staff, and members of the audience held a moment of silence in honor of Zella Wells' father, who passed away on September 29, 1999.

Mr. Dedman made the following addition to the agenda: under the Assessment & Licensure Work Group, Item B, Waiver Request, Ms. Edwina Sheffield – 704 KAR 20:710, Three Years' Classroom Teaching Experience for Principal Certification.

Approval of Minutes

Motion made by Ms. Beverly Tomlin, seconded by Ms. Terry Poindexter to approve the minutes of the August 9, 1999 Education Professional Standards Board (EPSB) meeting.

Vote: Unanimous

Open Speak

No requests were made for Open Speak.

Report of the Executive Secretary

Ms. Allison Weber introduced Ms. Vicky Hall as the new Administrative Specialist in the Division of Legal and Legislative Services.

Dr. Susan Leib reviewed with board members the following items:

- ◆ problems with mail being sent from the OTEC offices (board materials are mailed from the office approximately two weeks prior to a scheduled board meeting, and board members are asked to contact the office if they do not receive their materials in a timely fashion)
- ◆ NCATE Board of Examiners training to be held in conjunction with the board retreat in Northern Kentucky, July 17-18, 2000
- ◆ Program Reviewer Orientation on October 11 with Dr. Richard Mainzer, Jr., Council on Exceptional Children, as the guest speaker
- ◆ meeting of deans, chairs and certification officers held on September 20, with plans for the group to meet on a regular basis to share information.
- ◆ national specialty organizations granting national recognition to the Kentucky program review process: Council for Exceptional Children, National Association for Sport and Physical Education – Initial level only, National Association for the Education of Young Children – Initial Early Childhood Education Program Standards, National Council of Teachers of English – Initial Middle and Secondary only, Association for Children Education International – Initial Elementary only
- ◆ letter from Senator Gerald Neal with recommendations to the Task Force on Teacher Quality
- ◆ meeting summaries from the Task Force on Teacher Quality and a draft of the Task Force's initial recommendations
- ◆ mini-grant proposal, "Teacher Preparation: New Paradigms in Collaboration," awarded to Northern Kentucky University, and Title II Teacher Quality grant awarded to Western Kentucky University
- ◆ *School Advocate*, a publication of the Kentucky School Boards Association, with an article on the Troops to Teachers program

Report of the Board Chair

Mr. Dedman reported on the following meetings that he has attended representing the board:

- ◆ National Board for Professional Teaching Standards Academy
- ◆ KDE IDEA Regulatory Advisory Committee

Environmental Education

Ms. Jane Wilson Eller, Executive Director, Kentucky Environmental Council, reviewed with board members the Council's master plan, *Land, Legacy and Learning: Making Education Pay for Kentucky's Environment*, which will be released to the public at the end of October. Many of the recommendations within the publication relate to and may affect teachers. Ms. Eller offered the assistance of the Kentucky Environmental Council in working with the board on ways to prepare teachers to educate students about the environment. The board asked that endorsement of the plan be on the November 1999 agenda.

Continuing Education Option for Rank Change

Ms. Mary Skaggs, music teacher in the Ft Thomas Independent School District, was the first successful applicant to complete the portfolio process for the continuing education option for rank change. She discussed with the board the processes she went through to complete this portfolio. Mr. Dan Hamilton, Principal, Moyer Elementary, also attended to show support of Ms. Skaggs' success.

Full Board Information Items

The following board policies were presented in draft form as information items:

- ◆ Accreditation of Preparation Programs
- ◆ Type of Certificates
- ◆ Expense Reimbursement

Members will review the policies and take action at the November 1999 meeting. Staff also was asked to review what other states do regarding accrediting out-of-state institutions.

Full Board Action Items

P-16 Councils

1999-066 Motion made by Mr. Jack Rose, seconded by Ms. Tomlin to authorize the board chair to draft a letter to the Commissioner of Education, President of the Council of Postsecondary Education, Representative Harry Moberly and Senator David Karem indicating that the EPSB, as the group statutorily authorized to oversee teacher preparation, believes it should be represented on the Council and should participate in the on-going discussions regarding teacher quality.

Vote: Unanimous (Dr. Charles Wade abstained)

Committee Purposes and Memberships

1999-067

Motion made by Ms. Arletta Kennedy, seconded by Ms. Cheryl Hayes to approve the internal board committee memberships and the following board-appointed committee memberships: Accreditation Audit Committee, Accreditation Issues Task Group, Continuous Assessment Review Committee, Continuing Education Portfolio Scoring Cadre, Data Management Advisory Task Force, Benchmark Committee, Teacher Internship Appeal Committee, Principal Internship Appeal Committee, Kentucky Principal Internship Program (KPIP) Revisions Committee, PRAXIS Committee, and Reading Committee.

Vote: Unanimous

Revised EPSB 1998-2000 Goals

1999-068

Motion made by Dr. Rose, seconded by Dr. Wade to approve the EPSB's 1998-2000 Goals and Initiatives as revised.

Vote: Unanimous

Executive Director's Evaluation

1999-069

Motion made by Dr. Rose, seconded by Ms. Kennedy to approve the Executive Director's evaluation.

Vote: Unanimous

Recommended Statute Revisions

Motion made by Dr. Rose, seconded by Ms. Sandra Harris to approve the intent of the following proposed statutory changes as submitted:

1999-070

- ◆ KRS 157.390, Classification of teachers
- ◆ KRS 160.380, Fingerprinting
- ◆ KRS 161.020, Certification required
- ◆ KRS 161.028, EPSB duties
- ◆ KRS 161.030, Internship
- ◆ KRS 161.042, Student teaching
- ◆ KRS 161.048, Alternative routes to certification
- ◆ KRS 161.120, Disciplinary action
- ◆ KRS 161.780, Termination of contract

Vote: Unanimous

1999-071

Motion made by Dr. Rose, seconded by Ms. Harris to approve the intent of the proposed statutory changes to KRS 161.010, Definitions, with the following revision: remove item #6 regarding compensation for student teachers and bring it forth as a regulation.

Vote: Unanimous

Assessment and Licensure Committee

Administrator Assessment Issues

1999-072

On behalf of the Assessment and Licensure Committee, motion made to not participate in the Interstate School Leaders Licensure Consortium (ISLLC) portfolio project, but to approve expenses for Dr. Eddy VanMeter to continue working with Dr. Marilyn Troupe, Educational Testing Services, and ISLLC in discussing alternate ways to use ISLLC materials in the preparation and assessment of principals.

Vote: Unanimous

704 KAR 20:690: Kentucky Teacher Internship Program

1999-073

On behalf of the Assessment and Licensure Committee, motion made to approve the definition of "half-time basis" as originally presented and the amending regulatory language.

Vote: Unanimous

Waiver Requests

1999-074

On behalf of the Assessment & Licensure Committee, motion made to approve the request of Mr. Terry Allen Sweet to waive the 704 KAR 20:470 "full-time" requirement for assistant principal interns.

Vote: Unanimous (Dr. Joe Early abstained)

1999-075

On behalf of the Assessment & Licensure Committee, motion made to approve the request of Ms. Mary A. Cummings to waive the 704 KAR 20:045 ten-year certification renewal requirement.

Vote: Unanimous

1999-076

On behalf of the Assessment & Licensure Committee, motion made to approve the request of Ms. Edwina Sheffield to waive the 704 KAR 20:710 three years' classroom teaching experience requirement for principal certification.

Vote: Unanimous

Alternative Certification Subcommittee's Recommendations

On behalf of the Assessment & Licensure Committee, motion made to approve the following applications for provisional teaching certification as recommended by the Alternative Certification Subcommittee:

- 1999-077 Approve: Jose Labrado - Spanish
- 1999-078 Bruce Campbell - Industrial Technology
- 1999-079 Marion Dillard - English

Vote: Unanimous

1999-080

On behalf of the Assessment & Licensure Committee, motion made to deny the provisional teaching certification in mathematics and endorsement for computer science for Dennis Locey as recommended by the Alternative Certification Subcommittee.

Vote: Unanimous

Program and Technical Assistance Committee

Kentucky State University Accreditation Status Report

Dr. Paul Woods, Dr. Dorothy Miller, President G.W. Reid, Dr. Reginald Avery, and Dr. Kenoye Eke from Kentucky State University provided an update on the institution's progress in correcting weaknesses since the Fall 1997 accreditation visit. The EPSB commended the institution for the thoroughness of its presentation and for the amount of work and commitment the institution has evidenced relative to rectifying the weaknesses.

Accreditation of Teacher Education Unit and Approval of Teacher Education Programs

1999-081

On behalf of the Program and Technical Assistance Committee, motion made to accept the Accreditation Audit Committee's recommendation to approve the initial level teacher education programs and grant Continuing Accreditation to Alice Lloyd College.

Vote: Unanimous (Dr. Wade abstained)

1999-
082

On behalf of the Program and Technical Assistance Committee, motion made to accept the Accreditation Audit Committee's recommendation to approve the initial level teacher education programs and grant Continuing Accreditation to Kentucky Christian College.

Vote: Unanimous (Dr. Wade abstained)

1999-
083

On behalf of the Program and Technical Assistance Committee, motion made to accept the Accreditation Audit Committee's recommendation to approve the initial level teacher education programs and grant Continuing Accreditation to Kentucky Wesleyan College.

Vote: Unanimous (Dr. Wade abstained)

1999-
084

On behalf of the Program and Technical Assistance Committee, motion made to accept the Accreditation Audit Committee's recommendation to approve the initial and advanced level teacher education programs and grant Continuing Accreditation to Morehead State University with the following stipulation:

Representatives from the College of Education and Behavioral Sciences at Morehead State University will present a report to the Program and Technical Assistance Committee of the EPSB at the January 2000 regularly scheduled board meeting. The presentation should include information on how the institution is addressing each weakness cited by the Board of Examiner's team in November 1998.

Vote: Unanimous (Dr. Wade abstained)

1999-
085

On behalf of the Program and Technical Assistance Committee, motion made to accept the Accreditation Audit Committee's recommendation to approve the initial and advanced level teacher education programs and grant Continuing Accreditation to Spalding University.

Vote: Unanimous (Dr. Wade abstained)

1999-
086

On behalf of the Program and Technical Assistance Committee, motion made to accept the Accreditation Audit Committee's recommendation to approve the initial level teacher education programs and grant Continuing Accreditation to Thomas More College.

Vote: Unanimous (Dr. Wade abstained)

The meeting recessed at 2:30 PM.

**Revocation Matters
Minutes of Case Review
October 1, 1999**

Mr. Dedman reconvened the meeting at 8:30AM.

Board members discussed the issue of anonymity of persons whose certificates were undergoing review and the issue of whether the board attorney should summarize rebuttals or present same as submitted by the individuals under review. Board members decided to have the rebuttals presented in full, with the board attorney summarizing only the cases against the respective individuals.

Motion made by Mr. Dedman, seconded by Ms. Steenbergen, to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.801(1)(c) & (j).

Vote: Unanimous

Motion made by Ms. Beverly Tomlin, seconded by Ms. Cheryl Hayes to return to open session.

Vote: Unanimous

Motion made by Ms. Kennedy, seconded by Ms. Hayes to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.801(1)(c) & (j).

Vote: Unanimous

Motion made by Ms. Steenbergen, seconded by Dr. Rose to return to open session.

Vote: Unanimous

The following board members concurred with the actions as listed below (with the noted exceptions):

Tim Dedman, Joe Early, Sandra Harris, Cheryl Hayes, Beverly Tomlin, Frances Steenbergen, Doris Barlow, Charles Wade, Terry Poindexter, Arletta Kennedy, and Jack Rose

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Agreed Orders

Case Number

Decision

98-6160.1.1

Accept Agreed Order suspending professional certificate for nine months, beginning June 3, 1999 and continuing until March 3, 2000. Respondent shall provide proof to the EPSB that he has completed a course in appropriate use of the computer and email before returning to teaching in public schools.

Vote: Unanimous

99-04101

Accept Agreed Order suspending professional certificate for one year, beginning retroactively on April 19, 1999.

Vote: Unanimous

96-0454

Accept Agreed Order that respondent's teaching certificate and guidance counselor certificate shall be retroactively suspended from April 1, 1996 through September 30, 1999.

Vote: Unanimous (Bev Tomlin recused)

97-06117

Accept Agreed Order that a written reprimand will be issued, that respondent will attend training at her cost through the Kentucky Leadership Institute, and that the board agrees to dismiss all other charges without prejudice.

Vote: Unanimous – (Tim Dedman recused)

99-0233

Accept Agreed Order that respondent's teaching certificate, including any and all endorsements, shall be permanently revoked.

Vote: Unanimous

Initial Case Review

Case Number

Decision

99-06143

Dismiss without prejudice

99-06141

Dismiss without prejudice (Frances Steenbergen voted no)

99-06169

Dismiss without prejudice (Frances Steenbergen voted no)

99-06155

Dismiss without prejudice

99-06156	Dismiss without prejudice
99-06142 (New Case)	Dismiss, 93-0205 (Old Case) Dismiss without prejudice
99-06159	Hear
99-06161	Dismiss without prejudice (Joe Early recused)
99-06162 (Companion)	Vote to reconsider; Dismiss without prejudice
99-06172	Dismiss without prejudice
99-07187	Dismiss without prejudice
99-07190	Hear/Agreed Order
99-07189	Hear/Agreed Order
99-07184	Dismiss without prejudice
99-08201	Dismiss
98-0999	Dismiss
98-10162	Dismiss without prejudice
98-0632	Hear (Frances Steenbergen voted no)
99-07191	Dismiss (Jack Rose voted no)
99-06158	Dismiss without prejudice
99-08212	Dismiss (Jack Rose voted no)

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
99-08196 CF	Approve
99-08197 CF	Approve
99-08198 CF	Approve
99-08200 CF	Approve
99-08216 CF	Approve
99-08215 CF	Approve
99-09222 CF	Approve
99-07185 CF	Approve
99-09221 CF	Approve
99-08219 CF	Approve
99-08220 CF	Approve
99-09224 CF	Approve

99-09225 CF	Approve
99-09227 CF	Approve
99-09228 CF	Approve
99-09229 CF	Approve
99-09230 CF	Approve
99-09231 CF	Approve
99-09232 CF	Approve
99-09223 CF	Approve
99-09234 CF	Approve
99-09235 CF	Approve
99-09233 CF	Approve

Findings of Facts, Conclusions of Law, & Final Orders

<u>Case Number</u>	<u>Decision</u>
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97-12255

The recommended order from the Board is as follows:

The teacher's certificate shall be revoked for a minimum of 10 years. Prior to filing an application for reinstatement, proof shall be provided of a current chemical dependency evaluation and proof of counseling if indicated by the evaluation, by a psychiatrist, licensed psychologist, or certified chemical dependency counselor, and proof of random drug screening. The evaluation must indicate that the mental healthcare provider has conducted a risk assessment and found that the respondent can safely follow a relapse prevention plan. The evaluation shall be at the respondent's cost and shall have been a relapse prevention plan. The evaluation shall have been performed at least six months prior to filing an application for reinstatement. The random drug screens shall be at the respondent's cost and shall have been performed at a frequency of no less than one per month during the calendar year preceding his application for reinstatement. Upon reinstatement, the respondent shall inform any

prospective school district employer of his prior criminal convictions and the action taken by the board in this case.

Vote: Unanimous

Reinstatements

<u>Case Number</u>	<u>Decision</u>
97-11241	Reject reinstatement
95-0332	Accept reinstatement (Jack Rose and Beverly Tomlin voted no)

Adjournment

Motion made by Dr. Early, seconded by Ms. Poindexter to adjourn the meeting.

Vote: Unanimous

The meeting adjourned at 11:30AM.

**Next Meeting: November 8-9, 1999
 Murray State University
 Murray, Kentucky**

