

**KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION  
JUNE 26, 1997  
MEETING MINUTES**

**MEMBERS:** Vice-Chair Steve Dooley, Jerry Frantz, Charles Anderson, Mike Kinnaird (as proxy for Jim Ramsey) Mike Grisham (as proxy for James Ramsey) and Charles Robb (as proxy for James Nelson)

**STAFF:** Doug Robinson, Shirley Rodgers and Jessamine Saufley.

Serving as Chair in the absence of Jim Nelson, Vice-Chair Steve Dooley called the meeting to order by welcoming the members and member representatives. The minutes of the June 12, 1997, meeting were approved as distributed.

Mr. Dooley informed members that the final draft of Strategic Information Technology Plan will be presented to the EMPOWER Executive Leadership team on Monday, June 30, 1997. Comments were solicited from members with the reminder the plan will be on the next agenda for adoption. Jerry Frantz expressed a concern regarding some inconsistencies in document language where one strategy noted the state would be "heavily dependent on the internet" and a perceived threat was "the potential collapse of internet". The point was discussed and clarified. Steve added that the Architecture and Standards Team have completed the architecture portion but the IT standards are still in progress. The draft of this document will be distributed for review and comment in the near future.

Mr. Dooley requested Work Group reports:

**Work Group Reports:**

Doug Robinson reported for the Higher Education work group C and recommended the following:

Approval of the following High Value capital items:

EKU:	Distance Learning System Component Acquisition
	Campus Data Network Expansion/Upgrade
Morehead:	Distance Learning Technology Initiatives
	Networking/Infrastructure
Murray:	Campus Network Distribution System
	Crisp Building ITV Classrooms
U of L:	Campus Video Communications Network
	Network Switching System
	Satellite Uplink
	Inter-Campus Compressed Video
	Distance Education Satellite Uplink

Doug stated that the work group placed priority on state-funded capital projects which will enhance a university's network infrastructure, satellite uplinks or distance learning capacity.

Motion was made and seconded. Discussion followed, and the motion was amended to approve these items as High Value and to include the following items as High Value, which were

reported as agency-funded, but also enhance a university's network infrastructure, satellite uplinks or distance learning capacity:

UK:           Network Replacement  
                  3.7 Satellite Uplink  
                  Compressed Video - Hazard

Western:       Satellite Uplink  
                  Computing Network Expansion and Upgrade  
                  Video Server

Motion was made and seconded, as amended, and passed unanimously. Doug reported that Eastern Kentucky University's information resources plan has been received and Murray State University's plan is being revised and will be resubmitted.

Doug reported for the Education and Cultural Affairs work group and recommends the following:

Approval of the Workforce Development plan with the following comments:

Encourage agency to explore electronic file transfer and other electronic methods while exploring imaging technology.

Encourage agency to explore the potential use of GIS technology.

Approval of three capital items and designation of the Simplified Access - Intake and Assessment capital item as High Value.

Motion was made, seconded and approved unanimously to approve the work group report. Doug reported that the Education and Cultural Affairs group also recommends:

Approval of the Education, Arts and Humanities Cabinet's plan.

Approval of two capital items with designation of the Internet Access in Public Libraries being designated as High Value.

Motion was made, seconded, and approved unanimously to approve the work group report.

Charles Anderson reported for the Health and Human Services work group and recommended the following:

Approval of the Families and Children plan.

Approval of 7 capital items with the following being designated as High Value:

Simplified Access (Social Insurance)

Simplified Access (Social Services)

The Workers Information SysTem (TWIST)

Motion was made, seconded, and approved unanimously to approve the work group report.

Dr. Anderson also recommended the following for Commission action:

Approval of the Cabinet for Health Services plan.

Approval of 5 capital items with the following being designated as High Value:

Simplified Access (Public Health)

Simplified Access (Mental Health & Mental Retardation)

Simplified Regulatory System (Electronic Permitting)

Local Health Network

Motion was made, seconded, and approved unanimously to approve the work group report.

Dr. Anderson concluded by recommending the following:

Approval of the Labor Cabinet plan and capital item with the following comments:

Commend the agency for their use of EDI and providing customer service.

Encourage the agency to explore the use of videoconferencing.

Encourage the agency to investigate other areas where electronic forms and publications could be disseminated on the Internet, such as the Kentucky Labor Directory.

Motion was made, seconded, and approved unanimously to approve the work group report.

Jerry Frantz reported for the Justice work group and recommended the following:

Approval of the Justice Cabinet's 12 capital items with the following being designated as High Value:

Redesign of Facilities Security Process (EMPOWER)

Replacement of Basic Radio System

Integrated Criminal Application Program (ICAP) - Upgrade

KSP: Automated Fingerprint (AFIS) - Purchase of Live Scan Devices

He also reported that the plan is still in review by the work group.

Motion was made, seconded, and approved unanimously to approve the work group report.

Jerry also recommended the following:

Approval of the Department of Military Affairs plan.

Approval of 3 capital items with the Two-Way Communications for Emergency Responses being designated as High Value.

Motion was made, seconded and approved unanimously to approve the work group report.

Doug Robinson reported for the Growth Management work group and recommended the following:

Approval of the Transportation Cabinet plan with the following EMPOWER Kentucky initiatives being designated as High Value:

AVIS

Motor Fuel Tax Collection  
Motor Vehicle Enforcement  
Construction Management  
Project Development  
Highway Operations  
Rest Area Operations

The agency was also commended for their training efforts and is being encouraged to work with the Families & Children Cabinet on smart card/stripe card technology.

Approval of 3 capital items with the following being designated as High Value:

Vehicle Titling & Registration System (KVIS)  
Digitized Drivers Licensing

Motion was made, seconded and approved unanimously to approve the work group report. Mike Kinnaird abstained.

Doug also reported on the following:

Approval of the Department of Agriculture's plan with the following comments:  
Designation of the Information Technology Restructure initiative as High Value.  
Encourage agency to continue to work on Year 2000 issues.  
Encourage agency to acquire additional staff to support current and future information technology efforts, particularly as it relates to training and support of field staff.  
Encourage agency to continue to work with Natural Resources and Health Services in streamlining the regulatory inspection process.

Approval and designation as High Value their Information Technology Restructure (EMPOWER Kentucky) capital item.

Motion was made, seconded, and approved unanimously to approve the work group report.

Doug concluded by reporting the following:

Approval of the Department for Local Government's plan with the following comments and contingency:  
Encourage agency to move forward on acquiring additional staff support.  
Encourage agency to participate in the Model Courthouse project.  
Encourage agency to continue to work on Year 2000 issues.

Encourage agency to move forward on utilizing public access and dissemination tools, such as Internet.

The work group will require the agency to meet with the group in 6 months to review their progress. Motion was made, seconded, and approved unanimously to approve the work group report.

Doug reported for the Fiscal Management work group and recommended the following:

Approval and designation as High Value the Office of the State Treasurer's Computer Upgrade capital item.

The plan was returned to the State Treasurer for editing and will be resubmitted at a later date. Motion was made, seconded, and approved unanimously to approve the work group report.

Mr. Dooley asked Doug to report on the status of the IT Research and Development grant proposals. He directed members to review the recommended final rankings by the KIRM Research and Development Committee. Doug added that he will continue to negotiate the awards with grant applicants as needed. Charles Anderson requested additional information regarding the "Wireless Computing in the Classroom" proposal, specifically on the wireless LAN network speed. Doug provided an overview of the proposal. In addition, Dr. Anderson expressed concern regarding the scope and time lines outlined in the proposal from UK Community College System on IT distance learning. After considerable discussion regarding scope and time lines of projects, Doug was directed to obtain clarification from the two applicants regarding the proposal. Motion was made and seconded to approve the R&D Committee recommendations on grant awards as presented, with additional information to be forwarded to members as soon as possible. The applicants, project title and grant awards are attached.

Mr. Dooley asked Doug and Shirley to assist him in facilitating the discussion regarding the ranking of the high value capital items. Doug stated that work groups A and B identified High Value items within their respective work group and also identified the Exceptional Merit items from that group. He added that they also prioritized the Exceptional Merit capital items. Doug directed members' attention to copies of work group A and work group B's ranking. During discussion, it was agreed that the work group C capital items would be combined to be identified in a block as "Higher Education Reform", which supports the virtual university and infrastructure. The Commission then engaged in an evaluation and prioritization process to rank the Exceptional Merit items to be transmitted to the Capital Planning Advisory Board (see attachment) and deferred final approval for the Tuesday, July 1st meeting.

Being no further business, the meeting adjourned at 2:45 p.m. The next KIRM Commission meeting will be at 1:00 p.m. on Tuesday, July 1, 1997 in the Council on Higher Education Conference Room, 1024 Capital Center Drive, Suite 320.

1997 Information Technology Research and Development Grants

	Applicant	Title	Negotiated Final Grant Award
	University of Kentucky, Dept of Computer Science	Wireless Computing in the Classroom	30,000
	University of Kentucky Community College System	Information and Telecommunications Technology and Certification Process	47,500
	Kentucky Education Television	KET Video Interactive Internet	47,500
	Kentucky Department of Education	Consolidated Planning-Internet/Intranet Category	47,500
	Kentucky Office of Geographic Information Systems	Got GIS Maps? The Kentucky Node of the National Spatial Data Infrastructure	25,000
	NREPC-Division of Waste Mgmt -Underground Storage Tank	Underground Storage Tank-Database Management System	12,500
	Kentucky State Police	Initiation of a Pilot Project-Vehicular Collisions identification using GPS	35,000
		<b>TOTAL</b>	245,000