

KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION
JULY 1, 1997
MEETING MINUTES

MEMBERS: Chair Jim Nelson, Steve Dooley, Bill Bowdy, Ginni Fox, Jerry Frantz, Ron Moore, Jim Ramsey, Nancy Ward, and Mike Grisham, representing James Ramsey.

GUESTS: Ron Bingham, Dretta Christian, Alan Hartwig, Susan Carson Lambert, Mary Jo Rodgers and Richard Yetter.

STAFF: Doug Robinson, Shirley Rodgers and Jessamine Saufley.

Chair Jim Nelson called the meeting to order by welcoming members and guests. The minutes of the June 26, 1997, meeting were approved as distributed.

Chair Nelson informed members that the final draft of the Strategic Information Technology Plan was presented to Secretary John McCarty and will be forwarded to the EMPOWER Executive Leadership team. Alan Hartwig, Deloitte and Touche, discussed the development of the plan and thanked members for their participation. Motion was made, seconded, and passed unanimously to approve the Strategic Information Technology Plan.

Chair Nelson reported that a draft Architecture and Standards document has been developed, which will be distributed to the Information Resources Managers (IRMs) for their comments. He added that this document will lay the groundwork for the Commonwealth's Chief Information Officer (CIO). Alan Hartwig stated that the CIO position is to be advertised soon, and the Secretary of the Governor's Cabinet, Crit Luallen would like to see the CIO position filled by early fall.

Doug Robinson reported on the 1997 research and development grant awards and issues raised by members concerning two grants, but of which have been addressed by the recipients. He discussed the University of Kentucky's Community College revised scope of deliverables and timelines for the web-based training project. In addition, he answered questions relating to the University of Kentucky's wireless computing network for classroom use. Motion was made, seconded, and passed unanimously to approve the amended proposals for the grants.

Jim Nelson requested Work Group reports:

Work Group Reports:

Ken Walker reported for the Higher Education work group C and recommended the following:

Approval of the Kentucky State University (KSU) plan with the following comments, concerns, and suggestions:

- 1) The 1998/2000 plan represents a significant improvement over previous plans submitted by KSU,

- 2) The plan does not indicate that there is significant high level administrative (president and vice president level) involvement in IR planning. This should be clarified or rectified in future IRPs;
- 3) KSU should consider the IR staffing model used by most other universities, i.e., unified staff leadership of administrative and academic computing (a chief information officer); and
- 4) KSU should work with the Department of Information Systems to investigate potential partnerships to capitalize on the physical presence of both agencies in Frankfort.

Motion was made and seconded to approve the KSU plan with the above comments. Motion carried unanimously.

Approval of Morehead State University's plan with a commendation of the overall quality of the plan and campus planning process.

Motion was made and seconded to approve the Morehead State University's plan with commendation. Motion carried unanimously.

Approval of Northern Kentucky University's plan with the following comments, concerns, and suggestions:

- 1) The 1998/2000 plan reflects progress to date in IRP improvements at NKU
- 2) The plan does not indicate that the institution intends to further invest in technology (including participation in KTLN);
 - 3) The plan focuses on administrative issues and does not indicate much academic (instructional) input into plan development;
 - 4) NKU should consider the IR staffing model used by most other universities, i.e., unified staff leadership of administrative and academic computing (a chief information officer).

Motion was made and seconded to approve the Northern Kentucky University's plan with the above comments. Motion carried unanimously.

Approval of University of Kentucky's plan with the following comment:

- 1) Encourage UK to fully use the statewide high bandwidth service (Kentucky Information Highway-KIH) before developing its own in-state, off campus ATM network.

Motion was made and seconded to approve the University of Kentucky's plan with the above comment. During discussion, Nancy Ward expressed concern about UK not fully utilizing the Kentucky Information Highway (KIH) if ATM is made available. It was suggested that KIRM explore amending current legislation to mandate that universities utilize the KIH rather than having an option. After

considerable discussion, motion was amended, seconded and approved unanimously to approve UK's plan with the condition that they commit to fully utilize the KIH. Ron Moore abstained from voting.

Ken stated that no action was taken on Eastern Kentucky University or Murray State University's plans and that the work group had requested additional information regarding these plans. He stated that a report would be provided at the next Commission meeting, along with general comments and recommendations for all universities.

Jim Nelson reported for the Growth Management work group:

Approval of the Economic Development plan.

Motion was made and seconded to approve the Economic Development plan. Motion carried unanimously. Jerry Frantz abstained from voting.

Doug Robinson provided a status report on plan review and stated that there was one outstanding plan for the Council on Postsecondary Education, who was granted an extension due to the Special Session. He also reported that Work Group C would conclude their review on July 10th and that Work Group A would also meet on July 10th. Doug stated that work group meetings would continue in August and September.

Chair Nelson asked Doug to discuss the High Value capital items. Doug stated that work groups A and B identified High Value items within their respective work group and also identified the Exceptional Merit items from that group. He added that they also prioritized the Exceptional Merit capital items. Exceptional Merit are those items designated for highest priority by the Commission, ranked, and forwarded to the Capital Planning Advisory Board. Doug directed members' attention to the handout which was discussed at the June 26 Commission meeting identifying these capital items in priority order. Doug facilitated the re-ranking of the capital items for final approval. After considerable discussion on each item and its ranking, the Commission unanimously approved the revised ranking for the report and presentation to the Capital Planning Advisory Board on July 17, 1997. Jim Nelson and Doug will appear before the Board to present the Commission's findings, comments and general recommendations regarding IT capital items.

Ron Bingham, EMPOWER Project Manager, provided the Commission with an update on EMPOWER initiatives. Specific initiatives and quick wins discussed included:

Personnel Cabinet:

- Applications on-line
- Electronic testing planned
- Electronic register planned
- Plan to abolish internal testing (statutory at present time)

Purchasing - Materials Management:

- Listing of state contracts on-line

Procurement card available (held training for 600 people)
Five warehouse closings

Transportation:

Closed a warehouse

Natural Resources:

Electronic Permitting moving forward - received first submission.

Workforce, Health Services, and Families & Children:

Simplified Access moving forward - covers 40 services.

Finance:

Changed \$2 receipt requirement to \$10 for travel.

Changed inventory requirement from \$100 to \$500.

Chair Nelson thanked Ron Bingham for attending and providing a report. Being no further business, the meeting adjourned at 3:20 p.m.